

MILLINOCKET SCHOOL DEPARTMENT

PROFESSIONAL CREDIT COURSE APPROVAL

All courses must be approved by the Superintendent of Schools for professional credit prior to enrollment. The fiscal school year July 1 through June 30 shall apply.

Provisions of Article IX of the current Millinocket School Board and Millinocket Teacher's Association Agreement shall apply for Millinocket teachers.

Employee Name (Please Print Clearly)

Social Security Number

Today's Date

Course Number & Course Name

College, University, or Agency Offering Course

Beginning & Ending Dates

Day of Week

Time

Number of Credits

Type of Course (Employee Check Applicable)

Purpose of Course (Employee Check Applicable)

Certification Office Use Only

- Extension ()
Summer ()
Campus ()
In-Service ()
Other ()

- Masters ()
CAS ()
"30" Hours ()
Re-certification ()
Other ()

- Masters ()
CAS ()
"30" Hours ()
Re-certification ()
Other ()

Further explanation, if needed:

Certification Coordinator's Signature

Date

Upon completion of the course, the teacher will submit a copy of the course transcript to the Superintendent's Office for his/her personnel file. By signing below, you agree to reimburse the Millinocket School Department, should you not pass the course.

Employee Signature

Date

Principal/Administrator's Signature

Superintendent's Signature

For Office Use Only:

Amount Date Pd Number of credits this school year including this course