

MILLINOCKET SCHOOL COMMITTEE REGULAR MEETING  
STEARNS JUNIOR-SENIOR HIGH SCHOOL CONFERENCE ROOM  
TUESDAY, SEPTEMBER 13, 2016

<b>Jeffrey Gordon</b>	<b>Present</b>
<b>Kevin Gregory</b>	<b>Present – Left at 4:55</b>
<b>Michael Jewers, Chair</b>	<b>Present</b>
<b>Margaret Manzo</b>	<b>Present</b>
<b>Warren Steward</b>	<b>Present</b>
<b>Francis Boynton, Superintendent</b>	<b>Present</b>

**I. Call to Order**

The meeting was called to order at 4:00 PM by Michael B. Jewers, Chairperson.

**II. Adjustments to the Agenda**

IXa. To see if the Board will approve an adjustment to the Fall Musical participation.

**III. Public Comment**

None

**IV. Approval of Minutes**

**Motion:** To approve the minutes of the School Board Meetings August 2, August 16, and August 30, 2016, barring any errors or omissions.

**Motion by:** Jeffrey Gordon    **Seconded by:** Margaret Manzo

**Board Discussion:**

None

**Vote:** 5 – Yes      0 – No      0 – Abs

**V. Payroll Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant #17-6 in the amount of \$131,303.64 on September 15, 2016.

**Motioned by:** Kevin Gregory    **Seconded by:** Jeffrey Gordon

**Board Discussion:**

None

**Voted:** 5 - Yes                      0 No                      0 Abs

**VI. Payable Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #17-7 in the amount of \$199,087.99 and School Payable Warrant #17-8 in the amount of \$47,779.40 on September 15, 2016.

**Motioned by:** Kevin Gregory

**Seconded by:** Margaret Manzo

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VII. To see if the if the Board will approve the Superintendent's nomination of new staff and authorize the Superintendent to hire staff.**

**Motion:** To approve the Superintendent's appointment of Jennifer Jandreau as an Ed Tech III at \$12.51 per hour.

**Motioned by:** Jeffrey Gordon

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**Motion:** To approve the Superintendent's appointment of David Jamo as an Ed Tech II at \$12.12 per hour.

**Motioned by:** Jeffrey Gordon

**Seconded by:** Margaret Manzo

**Board Discussion:**

He has applied for his Ed Tech II certification. He will be paid at the sub rate until he receives the certification.

**Voted:** 5 - Yes      0 - No      0 - Abs

**VIII. To see if the Board will approve the Superintendent's appointment of extra and co-curricular staff**

**Motion:** To approve the Superintendent's appointment of the following co-curricular stipend positions.

<u>Individual</u>	<u>Position</u>	<u>Year</u>	<u>Step</u>	<u>Stipend</u>
Karla Rutherford	Varsity Math Team Coach	19	12	\$1,620

**Motioned by:** Jeffrey Gordon      **Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**IX. To see if the Board will approve the performance of the Fall Musical on Sunday, November 13.**

**Motion:** To approve the performance of the Fall Musical on Sunday, November 13.

**Motioned by:** Warren Steward      **Seconded by:** Kevin Gregory

**Board Discussion:**

Participation on Sunday is not required. The Fall Musical is *The Little Mermaid*. Given the subject matter, a matinee gives children more opportunity to see the play.

**Voted:** 5 - Yes      0 - No      0 - Abs

**IXa. To see if the Board will approve an adjustment to the Fall Musical participation.**

**Motion:** To authorize the staff of the Fall Musical to include students from Granite Street School, Medway Middle School, Opal Myrick Elementary School, and Schenck High School, grades 1 through 12, to participate in the 2016 performance only. All transportation is the responsibility of the parents and must comply with the policies set forth in the respective school districts.

Note: For students participating from outside of the Millinocket School Department, \$150 will be assessed to their school district per student for their participation at the grade 6-12 level and \$75 per student at the grade 1-5 level.

Note: This is a one-time adjustment for a non-competitive performance and is not to be considered applicable to any other activity at either Stearns Junior-Senior High School or Granite Street School, including but not limited to chorus, band, show choir, team sports, dances, and other student-specific extra-curricular or co-curricular events.

**Motioned by:** Kevin Gregory      **Seconded by:** Jeffrey Gordon

**Board Discussion:**

Administration and performing arts staff met to discuss perimeters. If approved by the School Board, a parent meeting will be held so all parents can make a decision to participate or not based on accurate information.

**Voted:** 5 - Yes      0 - No      0 - Abs

**X. To see if the Board will approve a change to the school calendar**

**Motion:** To approve not holding school on Friday, December 9, 2016, due to the use of our facility for the marathon and craft fair.

\*Note: This will count as the first of five storm days.

\*Note: Region III student will attend their Region classes that day.

**Motioned by:** Jeffrey Gordon      **Seconded by:** Warren Steward

**Board Discussion:**

The Superintendent would like to have no school on this day for safety reasons, with the expectation of up to 1,000 coming to Stearns gymnasium areas.

He will discuss the decision at the next Region III Superintendent's meeting.

**Voted:** 5 - Yes      0 - No      0 - Abs

**Motion:** To approve an early release day on Friday, March 31, due to the Jazz Festival being held at Stearns.

\*Note: Region III students will attend a full day of Region classes that day.

**Motioned by:** Jeffrey Gordon      **Seconded by:** Warren Steward

**Board Discussion:**

Ellsworth was supposed to host this year, but they declined. This brings many visitors to our community. The Festival won't affect the Region calendar, since it is an early release day.

**Voted:** 5 - Yes      0 - No      0 - Abs

**XI. Administrative Reports**

**Pre-K – 12 Principal Deborah Levesque reported:**

School has started and things are getting into full swing.

One of the changes we have started at Stearns Jr/Sr High School is planning some Response to Intervention (RtI) time into the school day. RtI is a time that students are able to get extra help or re-teaching on material that they do not understand or have not demonstrated an appropriate level of skill. One of the requirements of the Proficiency Based Diplomas that we are required to develop by the DOE is the demonstration that we have provided RtI for our students. We have not drastically changed the schedule of the school day but are using some time differently. Starting on September 12 at the High School, 9:10-9:40 Pride Time will be used for RtI instruction. Depending on the schedule, teachers will be able to tag students who they need to see during that timeframe. Students will then report to the library for extra help. Times before and after school are still available but this time is required for students who are tagged. Students who are not tagged will remain in the cafeteria with staff supervision. At the Junior High school grades 6-8, the same type of procedure will be used for RtI during study hall time. We are hoping that students will make better use of their time and it establishes a time that students are available to the teachers. The Stearns building is trying this for the first quarter and will then assess to see if it is working.

PreK program has had a smooth start this year. Enrollment at the current time is 33...one over the recommended 32. Teachers and ed techs are working on schedules and routines. We will begin screenings on our students next week. There will also be some outside assessments conducted by the grant providers. Lunchroom has gone well and students are making choices about their menu for the day.

Teachers will spend the Early Release on September 15 working on the TIF (Teacher Incentive Fund) requirements for the school year 2016-17. This is the fifth year of the grant and teachers are more familiar with the process. Professional Goals and teacher-created assessments will be the focus at the ER day. The plans for this day will be led by the TEPG facilitators: Amy Anderson, Danielle Waite, Debbie Mooney, Heather Oakes, Heather Girsra and Matt Waite. These people have attended workshops over the summer to refine their skills in writing assessments.

Mr. Lazo and I will be reviewing the guidelines for Senior Lounge in order to get that started soon. Senior students will need to have an 83 from the previous quarter as we have done in the past.

MEA results in math/literacy from last year are set to be released later in October with a new reporting system. I will share the results as soon as they are available.

Granite Street students and teachers are seeing quite a few high school students at the school. Students who are in good academic standing have requested to be peer mentors for the younger students. They are coming over during their study hall time to help students and teachers. They are able to use this for community service hours if needed.

### **Board Discussion:**

Ms. Levesque was commended for finding time for RtI during the school day, since students won't come to school early or stay at the end of the day for extra help.

**Assistant Principal/AD Fredy Lazo reported:**

The fall season is underway. The football team has a roster of 25 players and field hockey has a roster of 22 girls.

The football team has had four contest dates. The players have played well at times and showed periods of perseverance, but it's not consistent. They are still a young team and the players need more time to mature. The next football game is this Friday versus the Red Riots of Orono High School.

The field hockey team has had a rough start to their season. They have an overall record of 1-4. Three of the last four games have been decided by one point. The girls have not had any breaks go their way and hope to turn things around. Their next game is Wednesday at Foxcroft Academy at 4:00.

GO MINUTEMEN!

**Board Discussion:**

There are no students from Lee Academy on the football team.

A change in the transportation form for girl's soccer at Lee was presented to the Board. The form will allow the parents to sign only once for the season in order to transport their student rather than a form for each event.

**Facilities Director Louie DiFrederico reported:**

None

**XII. Superintendent's Report**

Report of time:

Completed through June 30, 2015 with scheduled workshops 260/210

Completed Work days July 1, 2015 to June 30, 261/210

Work days July 1, 2016 to present: 59/210

Vacation days remaining: 30/30

Sick Days remaining: 21.5/20

The year is up to a good start. We have many initiatives to work on this year and we will be busy moving forward.

We had the second visit by the auditor and it seemed to have gone well. We will be making some adjustments to a couple of our protocols, as per the recommendations.

I was able to conduct a workshop for the Ed Techs on the second workshop day of the beginning of the school year. We worked for three hours on a variety of issues related to their positions. I had positive feedback and enjoyed the time with them.

The Pre-Kindergarten number has risen to 33. I have requested permission from the state for up to 34. We did also make a “just in case” request for an additional teacher based on a conversation with the grant administrator. There are not sufficient funds for an additional position at this time in the grant, so we will have a maximum limit of 34.

We are working on the October trip to China. It appears that I will be leaving around Columbus Day (leaving - October 10) and returning prior to the Fall Board Conference (returning - October 23). I have been asked to attend a recruiting conference in Beijing during the weekend at the end of the trip.

We have 5 international students from Liren attending school this year, along with one student from South Africa who is staying with a family in town (non-tuition). In addition, we are awaiting the arrival of two students from Thailand, who may arrive during the week.

**Board Discussion:**

None

**XIII. To see if the Board will enter into executive session pursuant to 1 MRSA § 405(6)(A) duties of Superintendent of Schools**

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(A) duties of Superintendent of Schools

**Motioned by:** Margaret Manzo

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 4:45 PM    **Time Out:** 5:05 PM

**Result of executive session:**

No motion as result of executive session.

**XIV. Adjournment**

Meeting adjourned at 5:06 PM.

**Motion by:** Margaret Manzo    **Seconded by:** Jeffrey Gordon

**Voted:** 4 - Yes      0 - No      0 - Abs

**Upcoming Meetings:**

Tuesday, September 27– Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Tuesday, October 11– Regular Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Tuesday, October 25– Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Respectfully submitted,

Francis N. Boynton  
Superintendent of Schools