

**MILLINOCKET SCHOOL REGULAR COMMITTEE MEETING
STEARNS JR/SR HIGH SCHOOL CONFERENCE ROOM
PUBLIC IN-PERSON OR BY ZOOM
TUESDAY, SEPTEMBER 12, 2023
4:30 PM**

Kevin Gregory	Present
Kevin Libby	Present
Thomas Malcolm	Present
Donald Raymond	Present
Warren Steward	Present
Dr. Shelley Lane, Superintendent	Present
Gracyn Sanders, Student Representative	Present

I. Call to Order

The meeting was called to order at 4: 30 PM by Warren Steward, School Board Chair.

II. Pledge of Allegiance

III. Adjustments to the Agenda

None

IV. Public Comment

None

V. Approval of Minutes

Motion: To approve the minutes of the School Board Meeting August 1 and August 17, 2023, barring any errors or omissions.

Motioned by: Kevin Gregory **Seconded by:** Kevin Libby

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VI. Payroll Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant PR24-4 in the amount of \$103,713.52 and PR24-4D in the amount of \$62,941.00 on August 17, 2023, PR24-5 in the amount of \$106,193.19 and PR24-5D in the amount of \$27,480.90 on August 31, 2023, and PR24-6 in the amount of

\$125,389.24, PR24-6D in the amount of \$67,682.18, MainePERS 24-1 in the amount of \$29,633.47 and MainePERS 24-2 in the amount of \$6,595.04 on September 14, 2023.

Motioned by: Donald Raymond

Seconded by: Kevin Libby

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VII. Payable Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant AP 23-49 in the amount of \$2,126.00 (FY23), AP24-5 in the amount of \$33,572.13 and AP 24-6 in the amount of \$31,491.44 (FY24) on August 17, 2023, SA24-2 in the amount of \$3,941.05 (student accounts), AP23-50 in the amount of \$959.12 (FY23) and AP24-7 in the amount of \$32,994.47 (FY24) on August 31, 2023, SA24-3 in the amount of \$319.52 (student accounts), AP 23-51 in the amount of \$884.82 (FY23) and AP24-8 in the amount of \$165,741.72 (FY24) on September 14, 2023.

Motioned by: Kevin Libby

Seconded by: Thomas Malcolm

Board Discussion:

FY23 expenses will be wrapping up shortly.

Voted: 5 - Yes 0 - No 0 - Abs

VIII. Notification of New Hires

Robert Albert was hired as a Food Service Assistant on 9-1-23 at step 0 at an hourly rate of \$14.35, 6 hours per day, 178 days per year.

Diane Pelletier was hired as a Food Service Assistant to begin on 9-18-23 at step 3 at an hourly rate of \$14.35, 6 hours per day, 178 days per year prorated to the start date.

IX. To see if the Board will approve moving the Special Ed Administrator to an administrative contract

Motion: To approve putting Jolene Maynard, Special Education Administrator, on an administrative contract with no change in salary.

Motioned by: Thomas Malcolm

Seconded by: Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

X. To see if the Board will approve a Delegate to the Fall Conference

Nomination of Fall Conference Delegates

Nominations

Warren Steward

Kevin Libby

Motion: To cease nominations.

Motioned by: Kevin Libby

Seconded by: Thomas Malcolm

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Motion: To approve Kevin Libby as the Fall Conference Delegate.

Motioned by: Thomas Malcolm

Seconded by: Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Motion: To approve Kevin Gregory as the alternate as the Fall Conference Delegate.

Motioned by: Thomas Malcolm

Seconded by: Donald Raymond

Board Discussion:

None

Voted: 4 - Yes 1 - No (Kevin Gregory) 0 - Abs

XI. First Reading of Policy Revisions

Motion: To approve the first reading of the following revised policies:

EFD School Lunch Charging Policy

IJNDB Student Computer and Internet Use and Internet Safety

IJNDB-R Student Computer and Internet Use Rules

IJNDB-E Student Computer/Internet Use Acknowledgment Form

Motioned by: Donald Raymond

Seconded by: Thomas Malcolm

Board Discussion:

There was discussion regarding computer breakdowns, repairs and insurance.

Voted: 5 - Yes 0 - No 0 - Abs

XII. Student Representative Reports

Gracyn Sanders reported:

- Field Hockey season has started up again. On 9/2 the girls went to Hermon but were defeated 3-2. The 7th annual Abby K Fiske game was on 9/6 against Foxcroft. Stearns was defeated 1-0.
- The start of the of football season started last Friday with a defeated against Bucksport. This Friday they play Orono.
- The seniors had senior sunrise last week and woke up at 5am and went to the airport all together.
- Seniors have elected their class officers. Braidey Girsas- Treasurer, Kyla Welch- Secretary, Braydon Campbell- Vice President, Gracyn Sanders- President.

XIII. Administrative and Program Reports

Mia Charette, Food Service Coordinator Reported:

- The 2023 Summer Food Service Program was a great success. We served the children of the tri-town area a total of 4,174 meals. An increase of 1,702 meals compared to the 2022 SFSP. I would like to thank Granite Street Summer School, the Recreation Department, and the Millinocket Memorial Library for dedicating the time and space needed for children to have consistent access to meals during the summer. The success of this program is only possible with their support.
- This school year we are happy to welcome Bob Albert and Diane Pelletier to our team at Stearns High School.
- We were notified this summer that our department has been awarded a Healthy Meals Incentives (HMI) Grant for \$138,088.00. This grant provides us with the unique opportunity to transform our school nutrition program to include higher-quality, nutrient rich meals to our students. As part of this grant program, AFHK and its partners will provide us with in-depth individualized technical assistance to support and guide the implementation of key strategies to improve school meal quality, as well as help us to develop creative solutions to provide nutritious foods for the children we serve.

Jolene Maynard, Special Ed Administrator Reported:

- To start the school year we have the following number of students enrolled with the following:
IEP's - 115
504's - 26
- We have had 5 IEP meetings for the month of August.
- We are working on the October Child Count for the State and it is almost completed.
- We have wrapped up the Special Education Review Process.
- I am on my last class for my Master's in Special Education and I will be putting in for my Director of Special Education Endorsement in December.
- I want to recognize Jen Jandreau for taking time this summer to work on socialization and work skills in our building. She did this all on her own and with no compensation (and never asked for any), because she saw some of her students needed this type of interactions. I had one student shredding almost daily in my office, and it was such a great help! They also helped with the emergency bags and kits for our schools. Great Job!

Cody Clinton, Technology Director Reported:

Update on summer technology projects, including updating switches. The ticket system is going well – less wait time for employees with technology issues.

Louis DiFrederico, Facilities Director Reported:

Update on summer projects including parking lots, fire panels, fiberoptics, elevators, painting, cleaning of the buildings and installation of the Art Greenlaw scoreboard.

Jo-Anna Merry, Granite Street School Principal Reported:

- Great turn out for the open house. The first couple of weeks have gone quite smooth with a few minor glitches we worked out.
- Staff have been very supportive and helpful to Shawna and myself as we become familiar with procedures and protocols for Granite and the district - a special shout out to Katie D. and Corinne Reece who has been a tremendous help to both of us.
- We had our first fire drill on Sept. 7th. We cleared the building in 1 minute and 26 seconds. A second one will happen this week. We will have at least three more before the end of October.
- The leadership team and I are starting the process of updating the comprehensive needs assessment as part of SIP. We will look at the data to determine strengths and areas of need. A root cause analysis will help us make decisions on where to focus our resources.

- Next week Kate Greeley from Maine Math and Science Alliance will be providing math professional development for 2 ½ days.

Nick Cullen, Stearns Assistant Principal/Athletic Director Reported:

None

Beth Peavey, Stearns Jr/Sr High School Principal Reported:

- First week of school-went well and staff and students are adapting to changes. Shortened class time to make Stearns time available
- Tier II Status
- Recent Changes to support students' academic success
- Stearns Time/new schedule/enrichment/support to catch up on work .
- Advisor/Advisee
- College Fair-September 14th
- College Tour-October 18-19th – overnight to show students choices. Funded by the MELMAC Grant.

XIV. Superintendent's Report

- Successful beginning of the new school year. Guest speaker on the value of laughter. Updates, meals and activities shared by the entire staff. Looking for a bright and effective year. We heard about the mentor program, certification, Search Institute participants- Lollipop moments!, celebrated Food Service being a grant recipient, all of this along with summer stories being shared!
- Audit process well underway. Rhonda will speak to that.
- LUPC will be using space in our Stearns building to hold multiple public meetings. They've been easy to work with and our building is easily accessible.
- Wonderful new scoreboards and celebrations to go with each.
- Quarterly meetings with the Town have begun for Fy24.
- Regular meetings have been started for various committees: wellness, policy, building and grounds, DAT (District Admin Team), principals, SPED, etc...
- As the year proceeds, who would you like to hear from? Is there anything different from the past few months that you would like me to address/present? There is a positive “vibe” in the schools we want to keep the momentum going.

XV. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(B) student discipline

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(B) student discipline

Motioned by: Kevin Gregory

Seconded by: Kevin Libby

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:55 PM **Time Out:** 6:29 PM

Result of executive session:

Motion: To approve Student A enroll and attend an alternate program to be re-evaluated in December.

Motioned by: Kevin Gregory

Seconded by: Kevin Libby

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

XVI. Adjournment

Meeting adjourned at 6:31 PM.

Motion by: Kevin Gregory

Seconded by: Donald Raymond

Voted: 5 – Yes 0 - No 0 - Abs

UPCOMING MEETINGS:

October 10, 2023

November 7, 2023

December 5, 2023

Respectfully submitted,

Dr. Shelley Lane
Superintendent of Schools