

**MILLINOCKET SCHOOL COMMITTEE REGULAR MEETING
STEARNS JUNIOR/SENIOR HIGH SCHOOL CONFERENCE ROOM
TUESDAY, OCTOBER 23, 2018
4:30 PM**

Richard Angotti, Jr.	Present
Jeffrey Gordon	Present – arrived at 4:35
Kevin Gregory	Present
Michael Jewers	Present
Warren Steward	Present
Francis Boynton, Superintendent	Present
Makayla Pepper, Student Representative	Present

I. Call to Order

The meeting was called to order at 4:30 PM by Michael B. Jewers, Chairperson.

II. Adjustments to the Agenda

Add IV. Approval of Minutes

Add VIIa. To see if the Board will approve the bid for a dishwasher for the Food Service Department.

III. Public Comment

None

IV. Approval of Minutes

Motion: To approve the minutes of the School Board Meeting September 11 and 25, 2018, barring any errors or omissions.

Motion by: Richard Angotti

Seconded by: Warren Steward

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

V. Payroll Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant #19-8 in the amount of \$145,843.15 on October 11, 2018, and School Payroll Warrant #19-9 in the amount of \$146,183.75 on October 25, 2018.

Motion by: Richard Angotti

Seconded by: Kevin Gregory

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

VI. Payable Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #19-11 in the amount of \$570,903.02 on October 11, 2018, and School Payable Warrant #19-12 in the amount of \$94,242.03 and #19-3 in the amount of \$45,724.67 on October 25, 2018.

Motion by: Richard Angotti **Seconded by:** Warren Steward

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

VII. Discussion of the MSMA Fall Conference Resolutions

Board Discussion:

Each category was discussed and a vote was taken on each item to give direction to Fall Conference Delegate, Warren Steward.

VIIa. To see if the Board will approve the bid for a dishwasher for the Food Service Department

Motion: To approve the bid from R.M. Flagg Company for \$27,545.00 for a Dishwasher for the Food Service Department.

Motion by: Richard Angotti **Seconded by:** Jeffrey Gordon

Board Discussion:

The state has required the school to pay down the school lunch funds. The dishwasher is original and in need of replacement, so the school lunch funds will be used for its purchase, not school budget funds.

Voted: 5 - Yes 0 - No 0 - Abs

VIII. Department Reports

Makayla Pepper, Student School Board Representative

On October 4, we had a pep rally, recognizing all the athletic teams. We played a football team leg context and then held a whipped cream pie eating contest. There were two rounds – one for students and one for staff.

October 15-19 was Spirit Week:

Monday – PJ Day

Tuesday – America Day

Wednesday – Pink Day

Thursday – Throwback Day

Friday – Blue and White Day

On October 18, was Fall Fun Night, where we played games including a relay race, food eating competition, three leg race, tug of war and a pumpkin roll. The winners of Fall Fun Night were the Seniors and Grade 7. The Classes wore different colors:

Freshmen – Pink for Breast Cancer Awareness

Sophomores – Tie Dye

Juniors – Blue and White

Seniors – Blackout

Mr. Wolfe started a Game Club that meets every day during lunch. They play video games, chess, card games and board games.

The Gifted and Talented Teacher, Mr. Walters, started a Dungeons and Dragons Club where they meet every Tuesday after school from 2-5.

We are having Challenge Day on October 31 and we are still looking for some adult volunteers.

The Junior Class is having a Spaghetti Dinner on October 24, at the Nazarene Church Fellowship Hall from 4-7. The cost is \$7 per plate.

The Senior Class is selling Yankee Candles for their fundraiser.

The Sophomore Class is having a fundraiser at the football game on October 19. There will be donation jars with Mr. Wolfe, Miss Mackin and Mr. Ed Boynton's faces on them. Whoever gets the most money in the jar will get a pie in the face.

Board Discussion:

Science Teacher Miss Kristi Mackin received the most donations, so she got a pie in the face. A total of \$140 was raised.

Sharon Darling, Food Service Manager

Completed 9/10-21/18: 10.23 days/190 for a total of 34.4/190

Completed 9/24-9/28: 5.07 days/190 for a total of 39.47/190

We have the new girls at Granite trained enough so that we don't need to have an extra person (sub) in anymore, September 14th was the last day. Janine and Kristen continue to learn the different things that need to be done and are doing it very well. Jessica has been a tremendous help in making sure everything gets done along with helping to train them.

It has taken longer to do everything since the laptop is very slow and there was no internet until 9/25/18. I have had to take my laptop to Granite St. every day since we have not received the new one yet (Bret has it, but it didn't come in as ordered so he needs to get a new program for it before we can use it). I take the Granite St. laptop to Stearns daily to transfer all the transactions from it to the server so that the accounts will show the correct balance and to show the correct status (free/reduced or full pay after I put in the applications received) and to show new or removed students. This has worked well so far, but has put me behind and working more hours. Since 9/25, we have had the internet often enough that we don't need to bring Granite's laptop to Stearns anymore.

The girls in the Stearns kitchen have been doing an excellent job taking up some of my slack as I have been at Granite so much. We are lucky to have such dedicated, knowledgeable and flexible employees!

Our Freezer Compressor broke down the last week of August, we had Central Maine Refrigeration come to repair it (per Tom Little's suggestion) and were told that it cannot be repaired, needs replacement. The only one they could get in Bangor (and install on Tuesday the 4th) was made to be used outdoors, so it has some extra things on it we don't need for an extra \$500, but the others were in Massachusetts and wouldn't be able to get installed until Thursday. Since the temp was already 34 degrees, we chose the more expensive one to avoid losing the food on hand.

Our New Steamer at Granite was still not working properly, we had Jim Stevens look at it when he checked all our equipment in August and he said it needed a warranty part. The company sent someone up right away and fixed that under warranty and it has been working fine throughout September.

We had a new hood built and installed over the ovens and steamer (and hooked it in with the hood over the dishwasher to get the steam and heat). We also have one oven not heating enough at Stearns, Jim Stevens checked it out, made temporary adjustments to hold us until he could get a new thermostat in. That has been installed and has been working at just a little lower temperature than it is set at. We have left a message to let Jim know this.

I have requested bids on a new dishwasher for Stearns and 3 new proofers (1 at Granite and 2 at Stearns). We are waiting for Hobart to get installation charges sent to the bidders so that they can send me bids with everything included.

Board Discussion:

The Board wanted to give a public thanks to the Robbins family for their generous donation of paying off outstanding balances for school lunch accounts at Granite Street School.

Louis DiFrederico, Facilities Director

Over the last several weeks a great deal of time has been devoted to preparing, lining and maintaining the athletic fields for the fall sports season. The field lining process on game day for football alone requires an entire day with both Ron Cyr and I working together. There is also the weekly painting and maintaining of the lines for the field hockey and practice football field as well.

All of the IP Telephones in the classrooms are now functional again in both buildings. I worked with CTI technologies over several days to resolve issues with our phones not connecting to the building network. These problems started last year when we lost our dhcp server at Granite and the new server would not recognize them. This is in large part due to the age of our phone system which is now 10 years old and considered a dinosaur in this day & age! We were able to find a workaround to merge the old phones into the new server however we are on borrowed time with the entire phone system and this needs to be of high priority going into next year's budget.

I installed two new smart board projector mounts at Granite to replace ones in classrooms that were no longer working. I have the brackets made to replace one more in the 2nd grade room as soon as Bret is ready.

Many days' worth of work have gone into the cafeteria over the last few weeks in preparation for replacing our dishwasher. I discovered that the exhaust ventilation was not connected and wired properly way back in when the renovation was done in 2000. The dishwasher was connected to the exhaust system on the 1st floor and was not even wired to the correct rooftop unit. With the help of Honeywell we were able to get all 4 rooftop units correctly controlled and functioning properly. We still may need to install a larger exhaust unit to accommodate the new dishwasher but this will be determined later.

I have also begun the controller setup and wiring for the access control system at Granite that will control the door locks and bring key card access to the building entry points. I also heard from Portland Glass that the special shatter proof glass has finally arrived for the new security doors there and I hope to get the wall built next month to accommodate the door install.

Board Discussion:

Discussion of using the Building and Grounds Committee in some of these decisions.

Bret Van Dine, Technology Coordinator

No report

Joshua McNaughton, PreK-5 Assistant Principal

Days Worked: 53

Enrollment: 217

Focus: A Focus meeting was held Thursday October 18th. The meeting reviewed the Focus goals from SY 2017-18 and discussed goal options for SY 2018-19. These options will be presented to the school leadership team for further discussion and approval in November.

Technology:

1. To improve efficiency when it comes to reviewing, editing and sharing documents, the Granite Street staff will be trained to utilize Google Documents.
2. Bret continued his computer updates, giving staff the necessary administrative privileges on their new HP computer.
3. SMART Board repairs that began in September are now completed.

PBIS: During the September 17th staff meeting staff discussed options to expand our PBIS program. Options included; challenging staff to give out more green tickets, award students for positive behavior on the bus, hold assemblies to recognize positive student behavior, recognize staff who go above and beyond for students and establishing a “Golden Ticket” which would recognize students for outstanding acts of kindness. The majority of the staff voted for a full expansion, including all the ideas listed above. Holding assemblies and rewarding students for positive bus behavior received the most individual votes. These two ideas will begin our expansion.

Curriculum: During the October 5th workshop day we hosted a ReadyGen literacy presenter. The training for all teachers and Title I Interventionist, focused on program activation and essential strategies for Implementation.

Leadership Team: With the Maine Department of Education requirements for a school based Focus team and a grant advisory team, Granite Street has created a Leadership team to fulfill both of these requirements. This team will work to establish goals for Focus and ESAE Grants, monitor, make decisions, and lead the work necessary for goal achievement. The team currently includes an administrator, regular and special education teachers and parents.

Gifted & Talented: Our new gifted and talented program is underway. Thanks to the hard work by Paul Walter, we now have an established method for student screening. The process has begun with grade 4 at Granite Street in the area of art education.

Field Trip: Please see pictures of our 5th grade mountain biking trip to Grindstone, sponsored by the Outdoor Education Program. Our grade 4 trip was postponed due to the weather. It has been rescheduled for October 23rd.



School Health: Katahdin Valley Health Center hosted dental cleanings on October 3rd and 4th. They serviced 20 students. Discussions are occurring with KVHC, exploring other health related services they offer including; physicals, eye exams and social worker services.

Potential Future Grant Opportunity: Our Pre-K team, Danielle McNally, Kristi Fiske and I, attended a workshop in September to learn about the B3 Project (birth through grade 3 education). This new concept in education focuses on providing educational, as well as other related services, to families starting at childbirth. The Maine Department of Education is

currently writing a grant which would establish funds to create B3 programs. The following article from Illinois State University: College of Education, does a great job explaining the B3 Project: <https://education.illinoisstate.edu/csep/b3/>

Our rural setting would make Millinocket an ideal candidate for this grant. We will keep a watchful eye, more to come!

NWEA Assessments: Fall NWEA testing will begin on October 22nd. Students, kindergarten through grade five will be assessed in literacy and mathematics. The NWEA assessment provides individual student data, providing the information teachers need to differentiate instruction. The same assessment, given in the spring, will determine how much growth each student achieved this school year.

Book Fair & Family Health Night: The book fair will be at Granite Street starting Monday October 22nd. Our Fall Family Night, including the book fair, will be held on October 25th. Students and their families are encouraged to attend.

Board Discussion:

None

Beth Peavey, 6-12 Assistant Principal/Athletic Director

Fiscal Year 2018/2019 work days to date: 67/220

Field Hockey season has ended with a loss to Dexter 2-1. The team played extremely well, they went through double-overtime and into a shoot-out. On the 14th shot, Dexter made the winning goal.

Football has their final game tonight (Oct. 19th) against Mattanawcook Academy. The parent volunteers put on a supper and homecoming night for the players, the coaches, and their families. The event was well attended.

Cheerleading will be a sport once again at Stearns with the hiring of Jessica Pelkey and Rachael Potvin. We have 15 high school girls signed up and 9 middle school girls. The coaches and athletes are eager to get started. Staff and community members have expressed their approval of bringing back a sport and more school spirit.

Fall Fun Night was put on by HS and MS Student Counsels. The night was a rounding success, students and staff had a great time. Our foreign students were in attendance and seen to be having a lot of fun and joining in with their classmates.

Teacher evaluations are starting this week. Joshua McNaughton and I have met and discussed the teacher evaluation system. He is a valuable resource with his experience in the Randa program.

1st quarter will end on November 2nd. Seniors have started enjoying privileges and all is going smoothly.

On Monday, October 22nd, Katie DiFrederico and I are attending a conference on Protecting Children from Predators.

Mr. Boynton has been greatly missed while he was gone on his China trip.

Board Discussion:

None

IX. Superintendent's Report

Report of time:

Completed through June 30, 2015, 260/210

Completed Work days July 1, 2015 to June 30, 261/210

Work days July 1, 2016 to June 30, 2017 293/210

Work Days July 1, 2017 to present: 263/220

Work Days July 1, 2018 to present 81/220

Vacation days remaining: 30/30

I have made arrangements to purchase the school bus from W.C. Cresey and will be bringing it back from the conference. I expect we will be able to use the vehicle while at the conference.

We have been withdrawn from the Service Center application due to a lack of interest from the school districts. This will result in a loss of about \$16,000 in state funding this year. This will be deducted on a monthly basis from our subsidy check. We are still working on the FEDES Grant at this time.

We have been working diligently on a 40-60 page document (for each of the 3 reports) required by the state for the first time. We have resubmitted the report as requested. We have not received any feedback from this submission.

I have submitted the Gifted and Talented Program Report as expected. We have not received any feedback. Paul Walter has arrived and has engaged in the program development with many ideas and a plan to move the program. We will meet with the state on October 30 to finalize the project. This has required significant staff time and is a requirement.

I am recovering from the trip to China. It was very successful and we are in the negotiations to extend contracts and increase our visiting students for the future. I will review contract with the Board during executive session as we move forward. I have had several very good meetings with the parents as I updated the information on the students who are here at Stearns. I visited approximately 25 classrooms for student and teacher observations. I met individually, or in small groups with about 100 students, and had approximately 20 hours of conference and instructional time with teaching staff. In addition I had several meetings with the supervisory staff and executives of the three schools. I am encouraged with the future of this program. As has been my practice, I have devoted the time in China to the schools and travel to each site.

I have not heard back from my proposals with the principal from East Millinocket, but will be working the participation agreement shortly.

I received a request for information from a Joe Cloutier regarding the possibility of using compressed natural gas to heat and power our school buildings. He is requesting our current usage to do some of the calculations. I will discuss this proposal with the Town Manager and report on the results.

Board Discussion:

The new bus engine light needed to be looked at, and the cameras need to be installed. W.C. Cressey will deliver the bus on Monday or Tuesday of next week.

X. To see if the Board will enter into executive session pursuant to 1 MRSA § 405 (6)(D) Contracts

Motion: To see if the Board will enter into executive session pursuant to 1 MRSA § 405 (6)(D) Contracts including Beth Peavey

Motion by: Jeffrey Gordon **Seconded by:** Richard Angotti

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:30 PM **Time Out:** 6:12 PM

No action as result of executive session.

XI. Adjournment

Meeting adjourned at 6:13 PM.

Motion by: Richard Angotti **Seconded by:** Kevin Gregory

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Upcoming Meetings:

Tuesday, November 6, 2018, Regular Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Tuesday, November 20, 2018, Warrant Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Tuesday, December 4, 2018, Regular Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Tuesday, December 18, 2018, Warrant Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Respectfully submitted,

Francis N. Boynton
Superintendent of Schools