

**MILLINOCKET SCHOOL REGULAR COMMITTEE MEETING  
STEARNS JR/SR HIGH SCHOOL CONFERENCE ROOM  
PUBLIC IN-PERSON OR BY ZOOM  
TUESDAY, MAY 9, 2023  
4:30 PM**

Kevin Gregory	Present
Kevin Libby	Present
Thomas Malcolm	Present
Donald Raymond	Present
Warren Steward	Present
Dr. Shelley Lane, Superintendent	Present
Sydney Campbell, Student Representative	Excused
Gracyn Sanders, Student Representative	Excused

**I. Call to Order**

The meeting was called to order at 4:30 PM by Warren Steward, School Board Chair.

**II. Pledge of Allegiance**

**III. Adjustments to the Agenda**

None

**IV. Public Comment**

Bob Higgins stated he is concerned about Narcan use in school and the message it sends.

Jesse Dumais stated he is looking forward to the presentation, but he has concerns. He is concerned there is a chance of endorsing wrong behavior.

Sandra Sullivan asked if this will hold the school liable if the student overdoses but Narcan doesn't get to the student in time.

Tom Malcolm stated he understand where the concerns come from. The fire station has had to become involved. He has done research with DOE and MSMA. We need to vet it well. This isn't something the Board takes lightly.

Kevin Libby stated he despises drugs, but he looks at it as stopping the consequence of death.

The Chair stated the Board will miss Sydney Campbell; she has done a great job as the senior class Board representative. She is a graduating senior and the Board wanted to thank her and present her with a gift. The rest of the Board praised her for her representation of the student body and the Town of Millinocket.

**V. Approval of Minutes**

**Motion:** To approve the minutes of the School Board Meeting April 10 and April 11, 2023, barring any errors or omissions.

**Motioned by:** Donald Raymond      **Seconded by:** Kevin Libby

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VI. Payroll Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant PR23-22 in the amount of \$112,338.89, PR23-22-2 in the amount of \$184.30, PR23-22D in the amount of \$31,755.94 and PR23-22D-2 in the amount of \$756.56 on April 27, 2023, and PR23-23 in the amount of \$137,437.35 PR23-23D in the amount of \$39,542.02 on May 11, 2023.

**Motioned by:** Kevin Libby      **Seconded by:** Donald Raymond

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VII. Payable Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #SA23-23 in the amount of \$372.73 (student accounts), #AP23-38 in the amount of 33,004.38 and AP 23-39 in the amount of \$81,481.30 on April 27, 2023, and #SA23-24 in the amount of \$9,296.90 and #SA23-25 in the amount of \$746.50 (student accounts) and #AP23-40 in the amount of \$140,246.12 on May 11, 2023.

**Motioned by:** Kevin Gregory      **Seconded by:** Donald Raymond

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VIII. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(A) appointment of officials/appointees/employees**

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(A) appointment of officials/appointees/employees including Rhonda Casey.

**Motioned by:** Donald Raymond

**Seconded by:** Kevin Libby

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 4:45 PM    **Time Out:** 4:58 PM

**IX. To approve the Superintendent's nomination and authorize the Superintendent to hire a Business Manager.**

**Motion:** To approve the Superintendent's nomination and authorize the Superintendent to hire Rhonda Casey as the Business Manager at \$9,586.85 for the remainder of 2022-2023 and \$63,000 for 2023-2024, with benefits as negotiated.

**Motioned by:** Thomas Malcolm

**Seconded by:** Donald Raymond

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**X. To see if the Board will enter into executive session 1 MRSA § 405(6)(D) labor contracts**

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(D) labor contracts.

**Motioned by:** Kevin Libby

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 5:01 PM    **Time Out:** 5:25 PM

**XI. To see if the Board will confirm the ratification of the three negotiated agreements.**

**Motion:** To confirm the ratification of the three negotiated agreements with the Millinocket Education Association

**Motioned by:** Donald Raymond

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**XII. Narcan Presentation**

School Nurse Katie Carr gave a presentation on the use of Narcan in schools. The Maine DOE allowed the use of Narcan in schools in 2021, and she would like the Board to make a decision on the use in our schools. Narcan is used to reverse the effects of opioids. It is non-addictive.

The Board discussed the pros and cons. The cost is free.

**XIII. To see if the Board will approve the use of Narcan in the Millinocket School Department beginning with the 2023-2024 school year.**

**Motion:** To table this for a future meeting.

**Motioned by:** Thomas Malcolm

**Seconded by:** Kevin Libby

**Board Discussion:**

Discussion regarding follow-up on the meeting materials and when to vote on it. It will be brought up at the June meeting.

**Voted:** 5 - Yes      0 - No      0 - Abs

**XIV. To see if the Board will approve the change of the Regular Meeting on July 4, 2023, to July 18, 2023.**

**Motion:** To move the Regular meeting from July 4 to July 18, 2023.

**Motioned by:** Thomas Malcolm

**Seconded by:** Donald Raymond

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**XV. Adoption of New Policies**

**Motion:** To approve the adoption of the following new policies.

CB-R Superintendent of Schools  
CHCAA Student Handbooks  
JFABD-R Education of Homeless Students Procedure

**Motioned by:** Donald Raymond

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**XVI. Adoption of Policies Revisions**

**Motion:** To approve the adoption of the following revised policies.

CB School Superintendent  
CBI Evaluation of Superintendent  
CHA Development of Administrative Procedures  
CHD Administration in the Absence of Policy  
JEA Compulsory Attendance  
JFABD Education of Homeless Students  
JFC Student Withdrawal from School

**Motioned by:** Kevin Libby

**Seconded by:** Thomas Malcolm

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**XVII. Student Representative Reports**

**Junior Student Representative Gracyn Sanders reported:**

None

**Senior Student Representative Sydney Campbell reported:**

None

**XVIII. Administrative and Program Reports**

**Food Service Manager Mia Charette reported:**

- Mia Charette attended a training in Augusta to prepare for the upcoming Summer Food Service Program. Our school department provides meals at 8 sites throughout the tri-town area. The SFSP will run from June 20 to August 4, 2023. More information on the sites and meal times will be released soon.

- We have received the letter of notice stating that the Administrative Review process is now complete.
- April menus included some new choices for our students. Breakfast Pizza Bagels and Breakfast Burritos were added to the breakfast menus and the Taco Bake, Philly Style Subs, and Oven Fried Chicken were added to the lunch menus. All were well received and will be included on future menus.
- Our Food Service teams served 3,998 breakfasts, and 4,283 lunches in the month of April.

**Assistant Special Ed Director Jolene Maynard reported:**

- We had the following meetings happen the month of April:  
IEP – 14
  - 1 student was dismissed of all services.
  - 2 students moved out of district to another state.
- We have the following totals of IEP students at each school:  
Granite: 58  
Stearns: 62
- We still have the following positions open:
  - Speech Therapist full-time
  - Occupational Therapist full-time
  - Granite Special Education Teacher (my position I had last year)
  - Stearns Special Education Teacher – We moved staff and combined caseloads to make sure all students were getting services.
- We are starting to have Kindergarten Transition Meetings and we are going to have some students who will need a lot of support. We are looking into how we can meet their needs and what staffing needs we are going to be looking for. Once all of the meetings are completed, I will have a better idea of what we are specifically looking for.
- My staff and I are looking at how we can be creative in how we meet the needs of all of our students due to the teaching and staff shortages. Please be open to our ideas and work with us to meet all of our student needs.
- On a positive note, I feel we are getting better in our office of getting meetings scheduled, paperwork completed, and most importantly working as a team for the betterment of our students. I want to thank all of my teachers, service providers, and staff who work with these students on a daily basis, because without your hard work we wouldn't have students thriving in our schools! Once again, Thank you from the bottom of my heart for all you do!

**Instructional Interventionist Karla Rutherford reported:**

- Grades 3, 4, and 5 are working together to get ready for the spring Through Year Testing. The testing will start the week of May 1<sup>st</sup>.

- Staci Michaud is meeting with all PLC's to talk about the needs around IReady for next year - what training is needed and what are the hardware issues?
- Clarification – Granite Street had 70% participation in parent teacher conferences. The third and fourth grades did student-lead conferences. They had 91% of the adults attend.
- Next week, May 15<sup>th</sup> to May 19<sup>th</sup>, all grades PreK through Grade 5 will take a walking field trip to the Millinocket Memorial Library to learn what services are offered and how to access them.
- May 1<sup>st</sup> to May 5<sup>th</sup> is the spring Book Fair.
- May 9<sup>th</sup> we will host Mr. Drew and his animals for all grades.
- April 26<sup>th</sup> and 27<sup>th</sup>, Maine author Roger Stevens visited with all classes at Granite.
- Received approval of a grant for \$33,474.73 from Grants4Me. This grant allows us money to put towards professional development in Math, Reading and attendance.
- Shelley Farrington has been working to secure tables for Granite Street School to use outside for lessons when the weather is nice. So far, she has secured three - one from Millinocket Regional Hospital, one from Bangor Savings Bank and one from Katahdin Federal Credit Union, and she says she is not done. She is hoping for one more.

**Stearns Assistant Principal/Athletic Director Nicholas Cullen reported:**

- Junior High and High School Softball and Baseball season are in full swing and all teams are playing games and looking forward to nicer weather. All the teams are working hard and improving every time they step on the fields.
- The High School Softball scoreboard has been installed. Thanks to the help of Jeff Daigle, Steve Girska, Ed Girska, Aaron Welch, Ronnie McGinnis, and Dan Anderson
- The new school sign has been installed and looks amazing. I would like to thank once again the Alumni Association, Performing Arts Boosters, and Athletic Boosters.
- Stearns High School has finalized a final schedule. This will take place the last week of school and will be a cumulative final to better prepare out students for high stakes exams.

**Stearns Principal Beth Peavey reported:**

Upcoming Dates and Events:

- May 1, 2023: State Through Year and NWEA testing begins
- May 13, 2023: Prom (Stearns gym)
- May 20, 2023: Senior make-up day
- May 23, 2023: MS/HS Chorus Concert in Walker Auditorium @ 6:30

- May 26,2023: 5th Grade Step-Up Day
- May 27, 2023: NHS (National Honor Society) Induction Ceremony in the Library at Stearns @ 6:00pm
- May 31, 2023: NJHS (National Junior Honor Society) Induction Ceremony in the Library at Stearns @ 7:00
- May 31, 2023: Last Day for Seniors
- May 31, 2023: Senior Class Trip to Six Flags
- June 1, 2023: Baccalaureate and Scholarship Night in Walker Auditorium @ 6:30
- June 2, 2023: Class Day in Walker Auditorium @ 1:00
- June 4, 2023: Graduation in the Stearns gym @ 2:00

### **XIX. Superintendent's Report**

- We have been in a world wind with the budget, negotiations, presentations, central office work. Thank you to EVERYONE who is helping out. We do have a strong team.
- The budget presentation went well. I explained the items that affect the budget and then we went cost center by cost center through it with questions from the Town Council along the way. It was refreshing to meet with Council members after the presentation and joyfully chat about the positive impact of school/town.
- The end of the year planning is in full swing at both Granite and Stearns!
- I met with the Alumni on April 13th. I truly enjoyed conversation about the Millinocket's history, dreams and laughter while exacting delicious pizza. They were very gracious and gave me an alumni shirt and hat, which I will wear proudly! Thank you.
- Thank you to Warren and Kevin G. for all the hours they gave to the negotiation process.
- Senior plans are being made with a few exciting additions. They have invited me on their trip...yay!
- If you didn't see Magic City Monthly last month, the school was a feature. Thank you Amber for highlighting all the great things happening.
- Our school family has experienced recent loss of family members. I want to recognize all the people who have reached out to them in support. This is a great "family". You may think your kind works were not noticed but they were.



- This week a group of teachers/administrators are attending Senior Portfolios at Katahdin to see if we have any interest in including this in our graduation requirements. This is an opportunity to “show what you know” by way of talking through work/assignments from grades 9-12 across all content areas, demonstrating something they are interested in or good at, i.e., baking, dance, detailing, oil change, etc...

Thank you!

## **XX. Budget Recap**

The Superintendent relayed that some recalculations were done after the budget was approved and a couple discrepancies were found, so the entire document was gone through again. This revised budget is below what the Board approved previously.

## **XXI. To see if the Board will adopt the revised 2023-2024 school budget**

**Motion:** To adopt the revised 2023-2024 school budget as presented.

**Motioned by:** Kevin Libby      **Seconded by:** Donald Raymond

### **Board Discussion:**

Administration and the Board has made as many cuts to this budget as we feel we can handle. The use of carry forward was discussed, including some capital improvement costs upcoming. These are the numbers presented at the Town Council presentation.

**Voted:** 5 - Yes      0 - No      0 - Abs

## **XXII. Adjournment**

Meeting adjourned at 6:11 PM.

**Motion by:** Kevin Libby      **Seconded by:** Kevin Gregory

**Voted:** 5 – Yes      0 - No      0 - Abs

### **UPCOMING MEETINGS:**

June 6, 2023

July 18, 2023

Respectfully submitted,

Dr. Shelley Lane  
Superintendent of Schools