

MILLINOCKET SCHOOL COMMITTEE REGULAR MEETING
STEARNS JUNIOR-SENIOR HIGH SCHOOL CONFERENCE ROOM
TUESDAY, JUNE 6, 2017
4:00 PM

Jeffrey Gordon	Excused
Kevin Gregory	Present
Michael Jewers, Chair	Present
Margaret Manzo	Present
Warren Steward	Present
Francis Boynton, Superintendent	Present

I. Call to Order

The meeting was called to order at 4:00 PM by Michael B. Jewers, Chairperson.

II. Adjustments to the Agenda

Move X. Budget Discussion to VIII.

Table XI. Administrative Reports

Table XII. Superintendent's Report

IXa. To see if the Board will approve the Superintendent's nomination and authorize the Superintendent's hiring of an Elementary Teacher for the 2017-2018 school year.

III. Public Comment

None

IV. Approval of Minutes

Motion: To approve the minutes of the School Board Meetings May 9, May 23, and May 30, 2017, barring any errors or omissions.

Motion by: Kevin Gregory **Seconded by:** Margaret Manzo

Board Discussion:

None

Vote: 4 – Yes 0 – No 0 – Abs

V. Payroll Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant #17-25 in the amount of \$163,805.48 on June 8, 2017.

Motioned by: Warren Steward

Seconded by: Kevin Gregory

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

VI. Payable Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #17-38 in the amount of \$90,725.11 on June 8, 2017.

Motioned by: Kevin Gregory

Seconded by: Margaret Manzo

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

VII. To see if the Board will approve a revision to the 2017-2018 school calendar

Motion: To revise the 2017-2018 school calendar to move the early release date from May 18, 2018, to May 11, 2018, to accommodate the Prom, which will be changed from Saturday, May 19, to Saturday, May 12.

Motioned by: Margaret Manzo

Seconded by: Kevin Gregory

Board Discussion:

There was a scheduling conflict at the River Driver's for the Prom date on May 19, 2017. The early release was revised from May 18 to May 11, and Prom will be on Saturday, May 12.

Voted: 4 - Yes 0 - No 0 - Abs

VIII. Budget Discussion

Board Discussion:

This is the same budget that was reviewed at the last Budget Workshop. A letter to the citizens was added, as well as description. The increase is \$103,787 over last year's budget. We worked hard to make a reasonable budget for the Town, which will be presented at Thursday's Town Council Meeting. The Superintendent made his best guess at the State funding.

IX. To see if the Board will approve the 2017-2018 school budget

Motion: To approve the 2017-2018 school budget, including the warrant articles.

Motioned by: Kevin Gregory **Seconded by:** Warren Steward

Board Discussion:

The Board thanked the Superintendent and staff on their hard work.

Voted: 4 - Yes 0 - No 0 - Abs

IXa. To see if the Board will approve the Superintendent's nomination and authorize the Superintendent's hiring of a Elementary Teacher for the 2017-2018 school year.

Motion: To approve the Superintendent's nomination and authorize the Superintendent to hire Kirsten Marter as an Elementary Teacher for the 2017-2018 school year with a Bachelor's degree at step 0 with a salary of \$32,000.

Motioned by: Warren Steward **Seconded by:** Margaret Manzo

Board Discussion:

She did her student teaching at Granite Street.

Voted: 4 - Yes 0 - No 0 - Abs

X. First Reading of Policies and Procedures

- DJ BIDDING PURCHASING REQUIREMENTS – Revised
- DJH PURCHASING AND CONTRACTING PROCUREMENT STATE CODE OF CONDUCT – Revised
- DJ-R - ADMINISTRATIVE PROCEDURE FEDERAL PROCUREMENT MANUAL – New; This is a procedure, so Board approval is only needed to include it in the policy book.
- EFD SCHOOL LUNCH CHARGING POLICY – Revised

Motion: To approve the first reading of policies DJ, DJH, and EFD.

Motioned by: Margaret Manzo **Seconded by:** Warren Steward

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

Motion: To authorize the superintendent to develop an administrative procedure as outlined here in DJ-R for inclusion to the Millinocket School Board Policy Book

Motioned by: Margaret Manzo

Seconded by: Warren Steward

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

XI. Administrative Reports

Tabled

XII. Superintendent's Report

Tabled

XIII. Adjournment

Meeting adjourned at 4:20 PM.

Motion by: Margaret Manzo

Seconded by: Warren Steward

Voted: 4 - Yes 0 - No 0 - Abs

Upcoming Meetings:

Tuesday, June 20 – Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Tuesday, July 4 – Canceled – Warrants will be signed at Central Office

Tuesday, July 18 – Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Respectfully submitted,

Francis N. Boynton
Superintendent of Schools