

**MILLINOCKET SCHOOL REGULAR COMMITTEE MEETING  
STEARNS JR/SR HIGH SCHOOL CONFERENCE ROOM  
PUBLIC IN-PERSON OR BY ZOOM  
TUESDAY, JUNE 4, 2024  
4:30 PM**

Kevin Gregory	Present
Julie Hewke	Present
Kevin Libby	Present
Donald Raymond	Present
Warren Steward	Present
Dr. Shelley Lane, Superintendent	Present
Hailey Aldridge, Junior Student Rep	Excused
Gracyn Sanders, Senior Student Rep	Excused

**I. Call to Order**

The meeting was called to order at 4:30 PM by Warren Steward, School Board Chair.

**II. Pledge of Allegiance**

**III. Adjustments to the Agenda**

Add XVa. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(F) information in confidential records (no report of information after the executive session)

**IV. Public Comment**

The Chair said he had a wonderful time at the Granite Street School Field Day on Monday.

**V. Approval of Minutes**

**Motion:** To approve the minutes of the School Board Meeting May 7, 2024, barring any errors or omissions.

**Motioned by:** Donald Raymond

**Seconded by:** Julie Hewke

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VI. Payroll Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant PR24-24 in the amount of \$143,120.94, PR24-24D in the amount of \$72,468.86, MainePERS 24-30 in the amount of 207.10, MainePERS 24-31 in the amount of 212.86, MainePERS 24-32 in the amount of \$31,640.88 and MainePERS

24-33 in the amount of \$8,600.04 on May 23, 2024, and PR24-25 in the amount of \$143,699.53, PR24-25D in the amount of \$74,288.08 and PR24-25D-2 in the amount of \$218.00 on June 6, 2024.

**Motioned by:** Kevin Libby

**Seconded by:** Donald Raymond

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VII. Payable Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant AP 24-36 in the amount of \$29,109.40, AP 24-37 in the amount of \$123,192.33, AP24-38 in the amount of \$34,919.98, SA24-28 (student accounts) in the amount of \$2,777.55 and SA24-29 (student accounts) in the amount of \$12,234.36 on May 23, 2024, and AP24-39 in the amount of \$109,678.68, SA24-30 (student accounts) in the amount of \$922.66 and SA24-31 (student accounts) in the amount of \$5,003.42 on June 6, 2024.

**Motioned by:** Kevin Gregory

**Seconded by:** Kevin Libby

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VIII. Adoption of New Policies**

**Motion:** To adopt the following new policies:

DKC-R Expense Reimbursement Procedure

EBCF Automated External Defibrillators (AED'S)

ECB-E Notice of Planned Pesticide Application (this was part of the old policy ECB, not broken out)

**Motioned by:** Julie Hewke

**Seconded by:** Kevin Gregory

**Board Discussion:**

All these policies are having their second reading. The policies are all with guidance from MSMA and the Policy Committee has all agreed upon these policies after review and input from staff they may affect.

**Voted:** 5 - Yes      0 - No      0 - Abs

**IX. Adoption of Revised Policies**

**Motion:** To adopt the following revised policies:

EBCC Bomb Threats

EBCE School Closings and Cancellations

ECB Pest Management in School Facilities and on School Grounds

KF Community Use of School Facilities

KF-E Building Use Request and Auditorium Use Agreement Form

**Motioned by:** Donald Raymond

**Seconded by:** Julie Hewke

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**X. To see if the Board will delete the following policies:**

**Motion:** To delete the following policies:

EEAEC Student Exclusion from Field Trips

EEAF Buses Used by Outside Organizations

**Motioned by:** Donald Raymond

**Seconded by:** Kevin Gregory

**Board Discussion:**

These are not required by MSMA. One is a duplicate of another policy and the other doesn't apply due to our current busing situation.

**Voted:** 5 - Yes      0 - No      0 - Abs

**XI. First Reading of New Policies**

**Motion:** To approve the first reading of the following new policy:

EFC Free and Reduced Price Food Services

**Motioned by:** Donald Raymond

**Seconded by:** Kevin Libby

**Board Discussion:**

The Food Service Department is highly regulated by state and federal governments, so policies and procedures are required.

**Voted:** 5 - Yes      0 - No      0 - Abs

**XII. First Reading of Revised Policies**

**Motion:** To approve the first reading of the following revised policies:

EEA Bus Transportation for Students

EEBB Use of Private Vehicles for School Business

EFBA Menu Development/Options Offer Serve Lunch Concept (replaces EFB)

EFE Competitive Food Sales – Sales of Foods in Competition with The School Food Service Program

EGAD Copyright Compliance

EGAD-R Copyright Compliance Administrative Procedure

EHB Records Management

IMG Animals in Schools

IMGA Service Animals in Schools

**Motioned by:** Julie Hewke

**Seconded by:** Donald Raymond

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**XIII. Student Representative Reports**

None

**XIV. Administrative Reports**

**Facilities Director Louis DiFrederico reported:**

- I took delivery of a second KIA Carnival 9 passenger van. Purchased under ESSER III for student & staff transportation. The new van was literally put in use the day after it arrived with multiple student trips utilizing the 2 vans.
- Work has begun at Granite on the teardown and re-gasketing of the boiler in need of repair. This will be ongoing until completed, hopefully by mid-July.
- The last weeks of school have been and will continue to be extremely busy for the custodial staff and me, involving the many activities going - from helping with the Jr/Sr Prom to setup and tear down of spring concerts, Class Day, Scholarship Night as well as hosting 2 dance recitals, to then Graduation setup in the gym followed the next day by teardown and setup for Town voting in the gym all makes for a busy end of the school year! And I'm not even going to mention the Granite St. Field Day!!!
- For the custodial staff the next school year literally begins the very day after the teachers leave for the summer break, as we begin emptying classrooms and start our cleaning & scrubbing as well as stripping and waxing of all our classroom floors and corridors.

**Food Service Coordinator Mia Charette reported:**

- The SY24 Summer Food Service application has been submitted to the MDOE. This program will operate from 6/17-8/23. Extending the SFSP drastically reduces the amount of days that the children of our communities will face food insecurity. Children 18yrs and under will be offered their meals at no cost. Meals can be purchased by adults if they wish to participate. We have also increased our meal offerings to include breakfast and afternoon snack in certain locations. We will sponsor 10 sites from Millinocket to Medway. Meal times and locations can be viewed by visiting [www.hotlunchsummer.com](http://www.hotlunchsummer.com) once our application has been approved by the MDOE's Child Nutrition Office.
- Our department has been accepted to the Culinary Skills for School Meals Training Program hosted by Let's Go and Maine Health. Let's Go! is a community engagement initiative working with communities to create environments that support *healthy* choices. Donna Seamans, Jessica Freeman, and Mark Lyons will be attending the training in Farmington from 8/19-8/23. Funding will be provided to pay for mileage, room accommodations and staff stipends for the participants. The Culinary Skills for School Meals training is a 5-day hands-on intensive culinary training for school nutrition professionals focusing on foundations for food service, including knife skills, cooking techniques, and kitchen efficiencies, to improve the culinary skills of school nutrition professionals.
- We received a Local Foods for Schools grant and have used those funds to purchase 450lbs of locally raised and processed beef and chicken from Maple Lane Farms in Charleston. It's an exciting time to work in child nutrition and we cannot wait to incorporate these new products into our recipes in the fall.
- Our department has initiated the transition to the updated nutrition, inventory, and menu building software as part of the HMI grant process. We have also been taking advantage of the one-on-one technical assistance provided by the Chef Ann Foundation. This assistance is designed to help our program fully meet the goals outlined in this grant. So far we have been working on how to bring more fresh/scratch made breakfast items to Granite Street and updating our most popular recipes to meet the new nutrition guidelines outline in the USDA's final rule. A BIG thank you goes out to Ron McInnis and the Millinocket Elks for their generous donation of ice cream to our students! Stearns students enjoyed their treat as part of their Minuteman Cup event and Granite will have theirs on the last day of school to welcome in summer vacation!

**Technology Director Cody Clinton reported:**

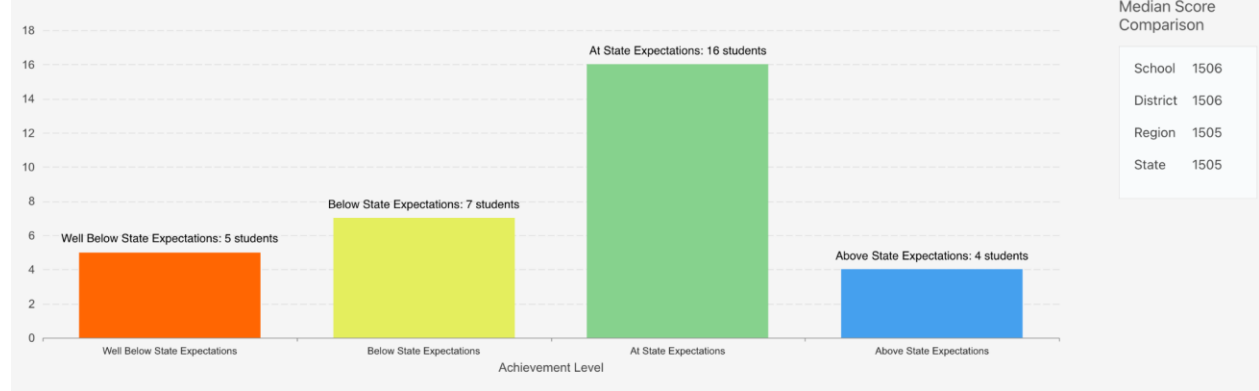
None

**Granite Street School Principal Jo-Anna Merry reported:**

**Maine Through the Year Spring 2024 Results**

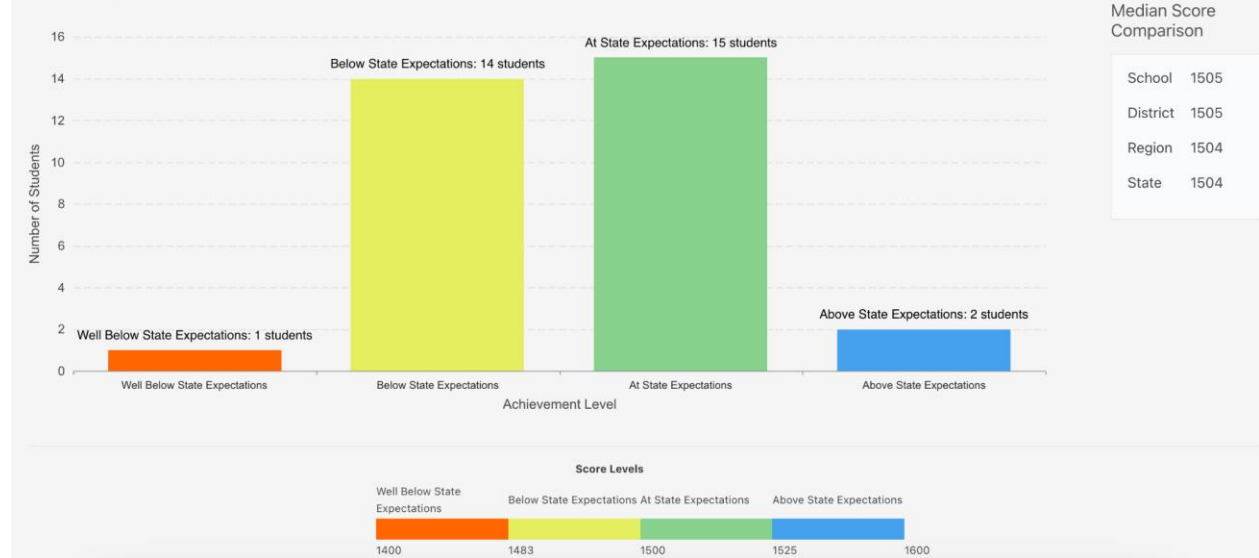
**Grade 3  
Math**

Students by Score Level



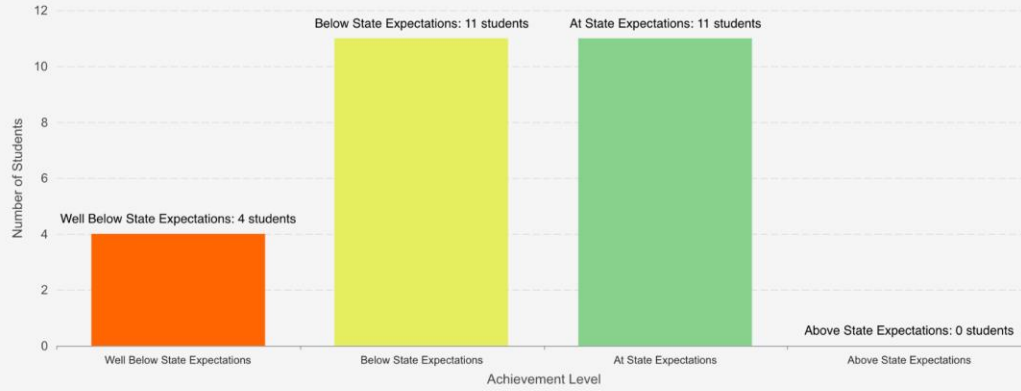
**Grade 3 Reading**

Students by Score Level



# Grade 4 Math

Students by Score Level



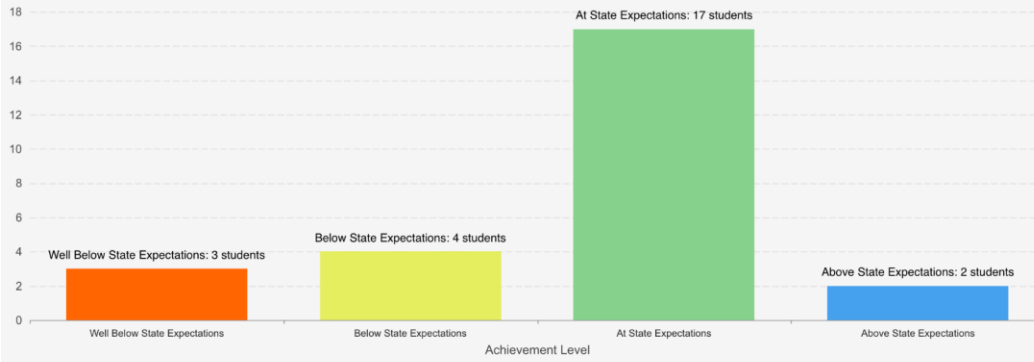
Median Score Comparison

School	1498
District	1498
Region	1501
State	1501



# Grade 4 Reading

Students by Score Level



Find

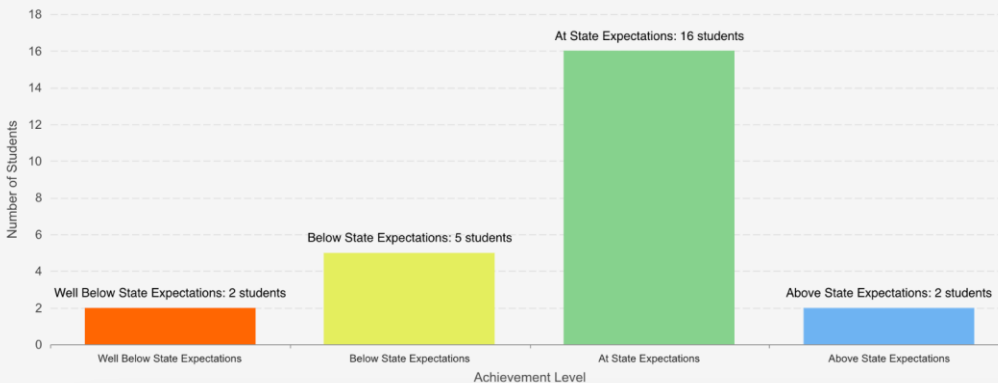
Median Score Comparison

School	1511
District	1511
Region	1505
State	1505

Score Levels

# Grade 5 Math

Students by Score Level



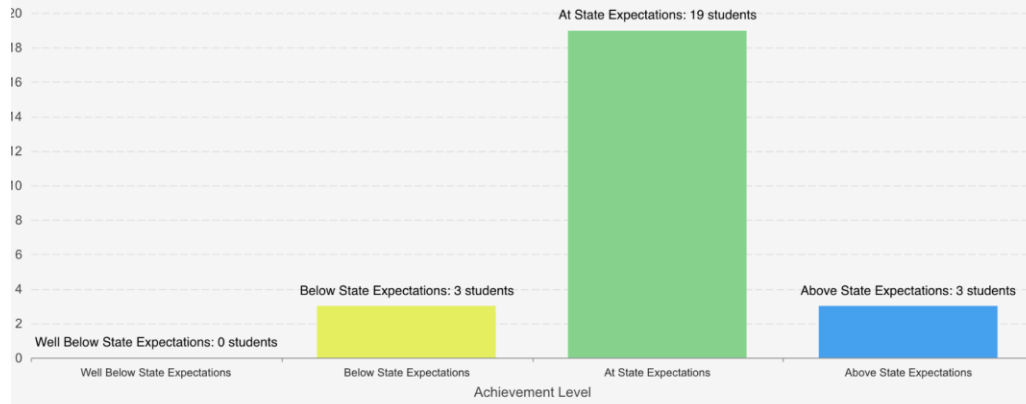
Find

Median Score Comparison

School	1502
District	1502
Region	1500
State	1500

# Grade 5 Reading

Students by Score Level



Median Score Comparison

School	1511
District	1511
Region	1508
State	1508

## iReady key

- Mid or Above Grade Level
- Early On Grade Level
- One Grade Level Below
- Two Grade Levels Below
- Three or More Grade Levels Below

### iReady Reading Spring Data

Grade	Mid or Above Grade Level	Early On Grade Level	One Grade Level Below	Two Grade Levels Below	Three or More Grade Levels Below
Grade K	51%	22%	27%	0%	0%
Grade 1	29%	25%	46%	0%	0%
Grade 2	37%	30%	27%	7%	0%
Grade 3	-	-	-	-	-
Grade 4	-	-	-	-	-
Grade 5	18%	27%	36%	9%	9%

### iReady Math Spring Data

Grade	Mid or Above Grade Level	Early On Grade Level	One Grade Level Below	Two Grade Levels Below	Three or More Grade Levels Below
Grade K	46%	16%	38%	0%	0%
Grade 1	33%	25%	42%	0%	0%
Grade 2	19%	48%	29%	3%	0%
Grade 3	-	-	-	-	-
Grade 4	-	-	-	-	-
Grade 5	24%	40%	32%	4%	0%



\*\*\*\*Third and Fourth grade students have not taken the iReady spring assessments as we had Maine Through the Year testing and make ups over the last two weeks. Fifth grade students completed this assessment at the end of last week.

1. The Bikes for Books assembly was on Friday, May 31st. Students have had the opportunity to put in tickets to win a bike based upon their reading efforts. A boy and a girl from each class were given a bike and a helmet from the local Mason Chapter. Mark Pelkey, Mike Murphy, and Scott Walsh joined us and took turns drawing names. The students were excellent listeners and cheered for the winners.
2. On Friday, May 24th all Granite students were invited to a puppet show at the auditorium at Stearns. It was sponsored by the Boreal Theater. They are the Frogtown Mountain Puppeteers from Bar Harbor. After a really entertaining performance, the three siblings who own the company shared behind the scene information about how they made the puppets, the noises, movements, created their scripts, etc. They also answered students' questions. Our students were a wonderful, polite audience.
3. On May 22nd, we had the K-2 musical performance at Granite Street and on May 23rd, we had the 3-5 musical performance in the auditorium at Stearns. The students did a fantastic job of showing what they are learning about rhythm and musical instruments.
4. There are lots of activities happening at Granite throughout this last full week of school including field day on Monday, PK graduation on Wednesday PK screening on Thursday, and an awards assembly on Friday. Friday afternoon, the staff will have a celebration for staff members who have big events happening soon (a new baby, a wedding, and a move across the country).
5. On Monday, June 10th, we will have our first Title 1 committee meeting from 12:30-1:30. This is a new committee that will meet two or three times a year as a requirement of the Title 1 funding. We will discuss the Comprehensive Needs Assessment that needs to be renewed each spring and updated throughout the school year. We will also discuss the various requirements for Title 1 funding and how to make sure we are staying in compliance with this and providing required documentation.
6. On Tuesday, June 11th, teachers are invited to participate in an all-day in person training on IXL. We have tentatively scheduled another day of in person training in August with IXL. This is being provided through the SIPs money.
7. I've been updating our SIPs grant and working on the Tier III exit plan which is due June 12th. We still have some funds for professional development that need to be spent by September 30, 2024. I am in the process of getting approval for a two-day virtual training on Improving Title 1 Program that is in June. Both Julie Hale, our title 1 teacher, and myself will be attending. I'm also working on a new contract with MMSA to provide ongoing training and support for our new math program. Some of this will be paid through SIPs and some will be paid with funding we had budgeted as part of the new math program.

**Stearns Jr/Sr High School Asst Principal/AD Nick Cullen reported:**

- Policies for next year
  - Athletic Policy
  - Student Handbook
  - Staff Handbook
- Athletics update
  - Junior High Baseball and Softball
  - High School Baseball and Softball
- Senior Trip
- Safety Plan

**Stearns Jr/Sr High School Principal Beth Peavey reported:**

- Field Trips
  - Togue Pond
  - Whitewater duckies
- Science classes, Mrs. Hayes:
  - Anatomy
  - Animal Science
- Senior Week: Schedule
- Through Year testing data

Rhonda Casey, Business Manager gave the Board an update on the financial status of the FY24 budget.

**XV. Superintendent's Report**

- The Central Office is busy wrapping up invoices for the FY24 year, ending and setting salaries and benefits as we end this year and processing invoices to finalize accounts. Contracts are printed and ready to be mailed to staff provided the June 11th vote confirms our budget.
- This week, in both buildings, is beyond busy! A lot of wrap up events, preparations for celebrations and a bit of clean up along the way.
- Donnie Raymond, Michelle McGreevy, Beth Peavey and I met with representatives from Guangming District regarding a new relationship with Shenzhen Jiern school in China. We had a great first conversation followed by contract development and are not waiting on a reply. If you hadn't heard, Chelsea Ehret, our International Coordinator, had a baby girl Marla. Everyone is doing well at home.

- I would like to thank all of our dedicated subs in all areas (classroom, kitchen, custodial and office) - they rarely say no, always come through the doors with a smile and can step in and step up. YOU are appreciated. We hope you have a relaxing summer and that we see you in the fall!
- It's been awhile but early in the winter we surveyed families, communicated with a program called Healthy Kids and have moved down the path a bit more. They have worked to get licensed in Maine and we will be the first partner with them to provide before and after school care. We are planning on this to begin in the fall. We know families in Millinocket need to work, care for family member, etc... and hope this will be a service to support the family unit
- If you see one of our 27 graduates - wish them well with words of encouragement! They are "setting sail" in many directions. As they leave behind the day to day structure they have come to predict, they may face fear of the ambiguous and uncertainty for some. Many will feel stress or pressure brought on by themselves or others- let's celebrate encouraging them that the structure is just the way the day is put together. The people behind them will remain steadfast!! Celebrate!! Pick a path and go fearlessly!

**XVa.** To see if the Board will enter into Executive Session 1 MRSA § 405(6)(F) information in confidential records

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(F) Information in confidential records

**Motioned by:** Donald Raymond

**Seconded by:** Kevin Libby

**Board Discussion:**

**None**

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 5:35 PM    **Time Out:** 6:00 PM

## **XVI. Adjournment**

Meeting adjourned at 6:00 PM

**Motion by:** Donald Raymond

**Seconded by:** Julie Hewke

**Voted:** 5 – Yes      0 - No      0 - Abs

**UPCOMING MEETINGS:**

July 16, 2024 – No Admin Reports

August 13, 2024

Respectfully submitted,

Dr. Shelley Lane  
Superintendent of Schools