

**MILLINOCKET SCHOOL REGULAR COMMITTEE MEETING
STEARNS JR/SR HIGH SCHOOL CONFERENCE ROOM
PUBLIC IN-PERSON OR BY ZOOM
TUESDAY, JULY 18, 2023
4:30 PM**

Kevin Gregory	Present
Kevin Libby	Present
Thomas Malcolm	Present
Donald Raymond	Present
Warren Steward	Present
Dr. Shelley Lane, Superintendent	Present

I. Call to Order

The meeting was called to order at 4:30 PM by Warren Steward, School Board Chair.

II. Pledge of Allegiance

III. Adjustments to the Agenda

IV. Public Comment

Kelly Gardner spoke about PreK. Originally parents were told it would be a half day program. Since then there was correspondence from the Superintendent stating it will be a modified full day program, release at 12:45. She stated research shows full day programs are better for children. The Maine DOE supports a full day program. It is preparation for Kindergarten. Day care is an issue for some families and important for young families moving to the community.

V. Approval of Minutes

Motion: To approve the minutes of the School Board Meeting June 6 and June 22, 2023, barring any errors or omissions.

Motioned by: Kevin Gregory

Seconded by: Donald Raymond

Board Discussion:

Voted: 5 - Yes 0 - No 0 - Abs

VI. Payroll Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant PR23-26 in the amount of \$128,397.29, PR23-26D in the amount of \$38,059.53, MainePERS 23-29 in the amount of \$36,441.68 and MainePERS 23-30 in the amount of \$8,867.09 on June 22, 2023 (FY23), and PR24-1 in the amount of \$108,698.54, PR24-1-2 in the amount of \$1,730.39 and PR24-1D in the amount of \$62,289.17 on July 6, 2023 (FY24), and PR24-2 in the amount of \$106,693.05, PR24-2D

in the amount of \$62,495.26 (FY24), MainePERS 23-31 in the amount of \$7,891.80 and MainePERS 23-32 in the amount of \$32,187.02 (FY23) on July 20, 2023.

Motioned by: Kevin Libby

Seconded by: Kevin Gregory

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VII. Payable Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #SA23-29 in the amount of \$7,815.19, SA23-30 in the amount of \$1,000 (student accounts), AP23-44 in the amount of \$32,829.89 and AP23-45 in the amount of \$242,992.90 (FY23) on June 22, 2023, SA23-31 in the amount of \$12.23 (student accounts FY23), AP23-46 in the amount of \$49,635.19 and AP24-1 in the amount of 27,383.75 (FY24) on July 6, 2023, and AP23-47 in the amount of \$33,656.57 (FY23), AP24-2 in the amount of \$33,132.51 and FY24-3 in the amount of \$591,384.99 (FY24) on July 20, 2023.

Motioned by: Thomas Malcolm

Seconded by: Kevin Libby

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VIII. Notification of the Board of new hires

Kristen Harmon is transferring from an Ed Tech I to an Ed Tech III at Stearns to help with direct instruction in the absence of a Special Ed Classroom Teacher. Her hourly rate of pay will be \$17.47.

IX. Adoption of Policy Revision

Motion: To approve the adoption of the revised policy GDA Central Office Clerical Staff.

Motioned by: Donald Raymond

Seconded by: Thomas Malcolm

Board Discussion:

This allows language to come into line with the clerical negotiated agreement.

The Superintendent will check on the health insurance language.

Voted: 5 - Yes 0 - No 0 - Abs

X. To see if the Board will approve the title change for Jolene Maynard to Special Education Administrator

Motion: To approve Jolene Maynard as the Special Education Administrator.

Motioned by: Donald Raymond **Seconded by:** Thomas Malcolm

Board Discussion:

This title change will give Mrs. Maynard the ability to do accommodations and coaching, among other responsibilities.

Voted: 5 - Yes 0 - No 0 - Abs

XI. To see if the Board will approve the title change for Mia Charette to Food Service Coordinator

Motion: To approve Mia Charette as the Food Service Coordinator with an administrator's contract of \$32,000. All other benefits as negotiated

Motioned by: Thomas Malcolm **Seconded by:** Kevin Libby

Board Discussion:

This is a little increase in pay but she has a tremendous amount of responsibility. She manages a fair amount of finances, creates reports connected to finances and coaches staff. This will give her a salary more in line with her responsibilities.

Voted: 5 - Yes 0 - No 0 - Abs

XII. Superintendent's Report

- Summer School at Granite W/ Danielle McNally and crew with #25-30 on average. PK-5. The theme is "The World Around Us". Camp Invention w/ Laura Dwyer and helpers worked with K-6 students M-F for a week with an invention celebration on Friday for the public! Both programs have made the newspaper sharing student adventures, creativity and new experiences. And who says "schools out for the summer?" Our staff provided exceptional high quality experiences for students.
- Summer Food serves 120-160 students daily depending on what is happening. Beginning July 17th , with summer school concluded, we will serve 130 + --
- SPED review approved Thank you Jolene and team
- McKinney- Vento review approved. Thank you Katie DiFrederico and team
- Food Service approved Thank you Mia and team.
- Title next...I have reached out to Maine DOE for our date so we are prepared to be as successful as our other reviews.
- Grants submitted local entitlement, ESEA, Food Service ... we are back on track.

- 1st of 3 Leadership academy's we looked at leadership virtues, traits and goals. Working with the book *Finding Your Leadership Style by Jeffery Glanz: Assessing your natural Leadership Qualities.*
- Pre-Audit has begun for FY 23 Budget all set up for FY 24.
- Attended a webinar called Maine School Law and Practice for Board Members... quiz □
- Met with Unity College and Our Katahdin last week.
- Cleaning in both buildings is coming along. Looks very good. It's been very humid so waxing has been a challenge.
- 2nd payment for the dual diploma arrived at \$20,710.00. There is a new tax law on the books for these agencies which amounted to 10%. This is a new tax. This is the second payment for 62 dual diploma students who attended Stearns in the 2022-2023 school year. In September 2023 Tony, our agent, anticipates 105 students to be enrolled at \$1000.00 each less taxes.
- We also are anticipating a student from Spain, one from France and one from China to join us in August. Chelsea Ehret has done a great job. She had also put together an *International Buddy Program* which will help bridge the challenge new students may experience in an unfamiliar community. At the same time it will allow our students to earn community service hours and build new friendships. Brilliant idea, Chelsea.

5:00 PM

XIII. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(F) information in confidential records

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(F) student discipline

Motioned by: Donald Raymond

Seconded by: Thomas Malcolm

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:01 PM **Time Out:** 5:36 PM

Result of executive session:

Motion: To allow Student A to enroll in HiSET and follow stipulations explained in confidential agreement.

Motioned by: Thomas Malcolm

Seconded by: Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

XIV. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(F) information in confidential records

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(F) confidential information

Motioned by: Donald Raymond

Seconded by: Thomas Malcolm

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:38 PM **Time Out:** 6:13 PM

XV. Adjournment

Meeting adjourned at 6:15 PM.

Motion by: Kevin Libby

Seconded by: Donald Raymond

Voted: 5 – Yes 0 - No 0 - Abs

UPCOMING MEETINGS:

August 1, 2023

September 12, 2023

Respectfully submitted,

Dr. Shelley Lane
Superintendent of Schools