

**MILLINOCKET SCHOOL REGULAR COMMITTEE MEETING
STEARNS JR/SR HIGH SCHOOL CONFERENCE ROOM
PUBLIC IN-PERSON OR BY ZOOM
TUESDAY, JANUARY 2, 2024
4:30 PM**

Kevin Gregory	Present
Julie Hewke	Present
Kevin Libby	Present
Donald Raymond	Present
Warren Steward	Present
Dr. Shelley Lane, Superintendent	Present
Hailey Aldridge, Junior Student Rep	Excused
Gracyn Sanders, Senior Student Rep	Excused

I. Call to Order

The meeting was called to order at 4:30 PM by Warren Steward, School Board Chair.

II. Pledge of Allegiance

III. Adjustments to the Agenda

None

IV. Public Comment

Thomas Malcolm commented on the executive sessions. He is in full support of the two positions and he urged the Board to support them, too. He has been pleased with the building of the administrative team.

V. Approval of Minutes

Motion: To approve the minutes of the School Board Meeting December 5, 2023, barring any errors or omissions.

Motioned by: Kevin Libby **Seconded by:** Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VI. Payroll Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant PR 24-13 in the amount of \$131,635.49 and PR 24-13D in the

amount of \$70,956.84 on December 21, 2023, PR 24-14 in the amount of \$128,498.66, PR24-14-2 in the amount of \$1,039.89, PR 24-14D in the amount of \$69,560.58, MainePERS 24-13 in the amount of \$35,157.14, MainePERS 24-14 in the amount of \$223.54 and MainePERS 24-15 in the amount of \$218.59 on January 4, 2024.

Motioned by: Kevin Libby **Seconded by:** Julie Hewke

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VII. Payable Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant SA24-12 in the amount of \$231.72 (student accounts), SA24-13 in the amount of \$2,636.88 (student accounts), AP 24-19 in the amount of \$30,297.24 and AP24-20 in the amount of \$196,352.11 on December 21, 2023, SA24-14 in the amount of \$8,133.62 (student accounts), SA24-15 in the amount of \$1,000.00 (student scholarship), AP 24-21 in the amount of \$100,787.30 on January 4, 2024.

Motioned by: Julie Hewke **Seconded by:** Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VIII. To see if the Board will approve changing the early release day from April 10 to April 8

Motion: To change the early release from Wednesday, April 10, 2024 to Monday, April 8, 2024, due to the eclipse.

Motioned by: Donald Raymond **Seconded by:** Kevin Gregory

Board Discussion:

The Superintendent stated the eclipse has come up in Admin and District Meetings. We are expecting crowds in Millinocket. We will have students and staff get done at the regular early dismissal time. At 2:15 PM we are supposed to experience total darkness. This change is out of precaution and safety and it is also an opportunity for our students to experience the eclipse.

Voted: 5 - Yes 0 - No 0 - Abs

IX. First Reading

Motion: To approve the first reading of GCG Substitute and Tutor Pay.

Motioned by: Kevin Libby **Seconded by:** Julie Hewke

Board Discussion:

There was a minimum wage increase January 1, 2024, so the substitute policy needs to be updated to be in line with minimum wage.

Voted: 5 - Yes 0 - No 1 – Abs (Donald Raymond)

X. Adoption of New Policies

Motion: To approve the adoption of the following new policies.

- DB Annual Budget
- DBG Budget Adoption Process
- DD Grants
- DFA Revenues from Investments
- DI Fiscal Accounting and Reporting
- DIDD Inventories
- DIE Audits/Financial Monitoring
- DM Cash in School Buildings

Motioned by: Kevin Libby **Seconded by:** Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

XI. Adoption of Revised Policies

Motion: To approve the adoption of the following revised policies.

- DID Fixed Assets
- DJ Bidding/Purchasing Requirements
- DJH Staff Code of Conduct
- DKC Expense Authorization and Reimbursement
- DLB Tax Sheltered Annuities
- DN School Properties Disposition
- JL Student Wellness

Motioned by: Donald Raymond **Seconded by:** Kevin Gregory

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 – Abs

XII. Superintendent’s Report

- At the last meeting, there were comments about the quality of the recording. I asked Cody Clinton, Bruce McLean, Kamma Michaud, and Louie DiFrederico to look into it. What we all discovered was when one person is speaking, the recording works well. I ask that we be careful not to talk over each other because it does distort the recording. This recording is on our website. The recording on KAT-TV is distorted and Kamma reached out to Josh Linscott about this.
- The SEED (Student Empowered to End Dependency) information was shared with Beth Peavey following the last Board meeting. She is following up on it.
- Jolene Maynard, Special Ed Administrator, has resigned (date to be determined based on contract and work to be completed). She will be joining the Lincoln School system as a SPED teacher. This is closer to her home, as she manages personal matters. We thank her for her contributions to our system and wish her well.
- Beginning a Communication Committee as a vehicle to talk across the district. This team will be represented by a variety of people across all areas. I think this is an exciting vehicle to hear people's thoughts, celebrate district successes and guide our work as we move forward keeping our Mission and Vision at the forefront.

XIII. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(D) Labor contract discussion with PreK-5 Principal

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(D) labor contract discussion with Jo-Anna Merry

Motioned by: Donald Raymond **Seconded by:** Julie Hewke

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 4:54 PM **Time Out:** 5:12 PM

XIV. Result of Executive Session

Motion: To approve a 2 year contract with PreK-5 Principal Jo-Anna Merry, with an option for a third year, at \$75,190. Benefits to remain the same.

Motioned by: Kevin Gregory **Seconded by:** Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

XV. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(D) Labor contract discussion with Business Manager

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(D) labor contract discussion with Rhonda Casey

Motioned by: Donald Raymond **Seconded by:** Julie Hewke

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:18 PM **Time Out:** 5:36 PM

XVI. Result of Executive Session

Motion: To approve a 2 year contract with Business Manager Rhonda Casey, with an option for a third year, at \$64,890. Benefits as negotiated.

Motioned by: Kevin Gregory **Seconded by:** Kevin Libby

Board Discussion:

Kevin Gregory commented on the great job Mrs. Casey is doing.

Voted: 5 - Yes 0 - No 0 - Abs

XVII. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(F) information in confidential records

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(F) information in confidential records including Rhonda Casey.

Motioned by: Kevin Gregory **Seconded by:** Donald Raymond

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:41 PM **Time Out:** 6:28 PM

XVIII. Adjournment

Meeting adjourned at 6:29 PM.

Motion by: Donald Raymond

Seconded by: Julie Hewke

Voted: 5 - Yes 0 - No 0 - Abs

UPCOMING MEETINGS:

February 13, 2024

March 12, 2024

April 9, 2024

May 7, 2024

June 4, 2024

Respectfully submitted,

Dr. Shelley Lane
Superintendent of Schools