

**MILLINOCKET SCHOOL COMMITTEE REGULAR MEETING
STEARNS JUNIOR/SENIOR HIGH SCHOOL LIBRARY
TUESDAY, JANUARY 15, 2019
4:30 PM**

Richard Angotti, Jr.	Present
Jeffrey Gordon	Present
Kevin Gregory	By Phone
Michael Jewers	Present
Warren Steward	Present
Francis Boynton, Superintendent	Present
Makayla Pepper, Student Representative	Absent

I. Call to Order

The meeting was called to order at 4:30 PM by Michael B. Jewers, Chairperson.

II. Adjustments to the Agenda

None

III. Public Comment

None

IV. Audit Presentation by Roger Lebreux of Runyon Kersteen Ouellette

Roger Lebreux presented the school and town audit reports with a very positive format and compliments to both the school and town.

V. Approval of Minutes

Motion: To approve the minutes of the School Board Meetings December 4 and December 18, 2018, barring any errors or omissions.

Motioned by: Jeffrey Gordon

Seconded by: Richard Angotti

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

VI. Payroll Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant #19-15 in the amount of \$149,557.85 on January 17, 2019.

Motioned by: Richard Angotti

Seconded by: Jeffrey Gordon

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

VII. Payable Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #19-21 in the amount of \$83,404.86 and #19-22 in the amount of \$44,707.29 on January 17, 2019.

Motioned by: Richard Angotti

Seconded by: Jeffrey Gordon

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

VIII. To see if the Board will approve the Superintendent's appointment and authorize the Superintendent's hiring of a Food Service Assistant

Motion: To approve the Superintendent's appoint of Heather Ambrose as a Food Service Assistant at Granite Street School at an hourly rate of \$11.00 with a hire date of January 15, 2019, pending authorization.

Motioned by: Richard Angotti

Seconded by: Jeffrey Gordon

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

IX. To see if the Board will approve changing the workshop date of March 8, 2019, to an early release day because of the excessive storm days.

Motion: To change March 8, 2019, from a full day workshop day to a student half day in the morning and a half day workshop day in the afternoon to make up for the half day lost on December 21, 2018.

Motioned by: Richard Angotti

Seconded by: Jeffrey Gordon

Board Discussion:

None

Voted: 4 - Yes 0 - No 0 - Abs

X. Technology discussion

Bret Van Dine, Technology Coordinator, presented material on MESPA funded by the State as a protection for our technology system. The Board will vote on acceptance at the meeting on January 29, 2019.

XI. Department Reports

Makayla Pepper, Student Representative

December 17-21 was Spirit Week

Monday- PJ Day

Tuesday- Twin Day

Wednesday- Red and Green Day

Thursday- Blue and White Day

Friday- Ugly Sweater Day

On December 18, we had a chorus concert with Granite students, Middle school, and High school students.

Saturday January 19th will be the High school and middle school Winter Formal Dance.

The Peer Counselors are having an auction on February 26th.

Sharon Darling, Food Service Manager

Report of time:

Completed 12/3-14/18: 7.77 days/190 for a total of 84.16/190

Completed 12/17-21/18: 2.83 days/190 for a total of 87.05/190

The new dishwasher for Stearns has been installed, but we are waiting for the electrician to hook it up on Wednesday, 1/9/19.

We have ordered a new small freezer to display and sell ice cream sandwiches and other novelties to replace the one that quit working, we were using that one for many years which belonged to Sure Winner Foods where we used to purchase our ice creams from. We now purchase from PFG North Center and I was told they do not provide a freezer for sales any more.

We have interviewed applicants for Janine Dumas's (Food Service Assistant at Granite) position.

Bret Van Dine, Technology Coordinator

Report of time:

Days worked July 1, 2019 to January 11, 2019: 122/220

Hours worked July 1, 2018 to January 11, 2019: 1345/1760

Items completed July 1, 2018 to January 11, 2019: 1587

Items completed December 1, 2018 – January 11, 2019: 255

During the month of December and the early part of January, some of the projects that I completed are as follows:

Resolved problems with a Honeywell Building Network Adapter's configuration and restored network communication to a new Honeywell Heating System controller at the Granite Street School.

Configured a new virtual server that will host a new DRC Insight Server and Testing Site Manager. These software packages will be used to process WIDA assessments that will be administered to ESL students in grades PK-12.

Completed preparation and setup work for NWEA assessments that will be starting in January and MEA testing that will be administered in February.

Continued to develop improvements to our security systems that ensure our readiness against cyber-attacks.

Continuing to develop the framework that will ensure more security around student data privacy as more teachers embrace a broader spectrum of educational software programs. Many of these software vendors are willing to adhere to FERPA requirements; some others are less enthusiastic about protecting sensitive data.

Louis DiFrederico, Facilities Director

117 Days Worked as of July 1, 2018

December has been a very taxing month due to the amount of snow we have received on top of the projects and maintenance that had been scheduled as well.

I constructed the fire-rated wall at granite that was necessary for the installation of the new security doors and coordinated with Portland Glass to come install the frame and doors thereafter. Most of the new hardware has arrived this week and I will begin the installation of the card access system for these doors as well as a few other key entry points. I plan to begin this work next week.

During the Christmas break Mr. Garvin and I installed all new high efficiency LED lighting in the Granite Street gym. I was able to obtain Efficiency Maine rebates on this lighting that will cover well over half the cost of the fixtures. Prior to this we had lost over half of the ballasts in the gym which means half the lights were out or partially out. The cost to repair these lights was actually more that replacing out the lights with the new LED fixtures given the Rebates available. The few old working lights will now be used as spares for the High School and Middle School gyms.

With the help of Mr. Garvin I also installed 8 new LED corridor lights in the main corridor where the new security doors are as well. Efficiency Maine rebated covered $\frac{3}{4}$ of the cost of the fixtures and replaced old unsafe fixtures that had broken lenses and covers.

With the help of Honeywell and Bret we were able to resolve a major connection error

with the heating server. This now restores the ability to remote in and control Granite's system from anywhere with my computer. We also had several heating issues with failed steam traps and a leaking steam line that were all resolved in a very timely manner by Honeywell.

I was able to wire up and install the salter/sander on the new school truck.

I had to weld and repair the auger and bearings on the snowblower for the tractor as well as the chute actuator motor. This piece of equipment is 10+yrs old and has seen an incredible amount of use beyond what it was designed for such as continually having to blow back snow banks around the parking lot. This should be done by the town and their industrial blower however that is seldom done due to their manpower constraints.

I was able to repair the chariot riding auto scrubber that burned out the vac-motor and contactor controlling the drive system. This is an aging but essential time-saving piece of equipment, essential for maintaining the gyms and corridors especially in the winter months.

Several days and evenings of my time have been spent preparing for and installing the new Hobart Dishwasher. Many changes to the electrical system and plumbing had to be made to accommodate the new high-tech system as well as the removal of the old system which was done by myself with the help from the custodial staff. As of today the new machine is up and running!

The main floor elevator has now been returned to normal operation. The original 45yr old circuit boards were sent out for repair and are now functional again. Keep in mind that this is still a 45yr old piece of equipment with no guarantee that the other 10 circuit boards could experience the same failure at any given time due to age.

As is typical during the heating season, Ronnie and I have repaired several of the old classroom uninvents due to bearing and motor failure. These are 48yrs old units operating far past their life expectancy and were not replaced during the heating project. The bearings for these units are no longer available so we have to modify each unit to make it work. Univent maintenance is not part of the Honeywell contract and is done in-house.

Over the break I had new studded snow tires installed on the lunch van making it much safer and less frustrating to drive. The old tires were 10yrs old and would no longer pass inspection.

From November until now much more time than usual has been devoted to snow removal. The school truck has been essential for plowing all the areas that public works doesn't. And even after public works goes thru both school yards there is still typically 4hours of plowing and 4 to 5 hours of snow blowing with the tractor that has to be done to address all the areas they do not. I have currently accumulated 11hours of plowing both schools on weekends and holidays.

As far as fuel consumption, given the early onset of winter and abnormally colder than usual temps, we have burned roughly 1,500gallons more fuel to date than we have compared to the last few winters.

Joshua McNaughton, PreK-5 Assistant Principal

Days Worked: 101

Enrollment: 223

The word of the month at Granite Street School is “WinterKids.” Our school was selected, just one of 32 state wide, to compete in the WinterKids WinterGames Challenge. This program is designed to promote physical activity and healthy life choices. The challenge lasts a total of four weeks.

Week #1: Outdoor Physical Play

Week #2: Nutrition

Week #3: Family Engagement

Week #4: Winter Carnival

Each week we have special activities planned for our students to participate in, earning us points. The school with the most participation points at the end of the challenge takes home \$5000. Second and third place winners also take home a monetary prize.



A special thank you to our local sponsors; Nutrition Advisory Council (NAC), Snap-Ed, Katahdin Valley Health Center: Dr. Strong, Hannaford Supermarket, NEOC, Baxter State Park and Katahdin Woods and Water

Thank you to our Granite Street staff who volunteered their time to make this challenge happen. This stands as an exemplar of what a dedicated school staff looks like. Great job team!

Focus: Currently waiting to hear if we are going to be re-identified.

PBIS: Our new prize wheel has arrived. PBIS selected students, starting in the month of February, will be given the opportunity to spin the new prize wheel to receive awards recognizing them for good behavior.



NWEA: Our winter NWEA assessments are being completed by students kindergarten through grade 5 during the weeks of January 14th and January 21st. Students in Kindergarten through grade four will be assessed in literacy and mathematics. Students in grade 5 will take participate in an additional NWEA science assessment.

Holiday Concerts: Granite Street would like to thank Mr. Ed Boynton for the coordination of the holiday concerts. Parents and staff alike enjoyed watching our students perform.

Professional Learning Community Time (PLC): Teachers are currently utilizing PLC to discuss implementation strategies for ReadyGen. To support this process Mr. McNaughton has been working with literacy specialists at the Maine Department of Education to identify other school departments who are implementing ReadyGen with hopes for a potential implementation collaboration.

Beth Peavey, 6-12 Assistant Principal/Athletic Director

Basketball season is underway. All three teams are working hard with practices and games. On January 10, the girls and boys teams played against Machias in the gym at Eastern Maine Community College. We played in the EMCC gym in order to cut down on the amount of travel time for both teams. Unfortunately, there was a storm the day before and spectator/fan support was low. Both girls and boys will be playing Machias again at EMCC on February 4th and hope to see a larger turnout. Events such as this would not be possible without the exceptional people we have involved with the school. Heather Girsas stepped-up to announce and run the clock, Nicole Rosebush kept the score book, and Superintendent Frank Boynton worked the gate. The cheerleaders and mascot attended, as well as the Pep Band.

Josh McNaughton did a fantastic job of getting through to the State and we have finally been able to obtain our student's MEA scores. Those reports are being mailed home to parents. Administration will be analyzing that data as soon as possible.

The second quarter will close on Friday. Students and teachers are focused on work completion and testing.

XII. Superintendent's Report

Report of time:

Completed through June 30, 2015, 260/210

Completed Work days July 1, 2015 to June 30, 261/210

Work days July 1, 2016 to June 30, 2017 293/210

Work Days July 1, 2017 to present: 263/220

Work Days July 1, 2018 to present 137/220

Vacation days remaining: 30/30

The new mini-bus is in service and working well.

I have joined with the area superintendents to organize the FEDES grant, due to the changes in the state, it may be some time before we here if approval has taken place.

We have completed the Gifted and Talented application. The application and program have been approved. The only remaining issue is the certification of the teacher which has been in process now at the state for several weeks.

I am watching the budget very closely as we progress. At this point in the year our budget is in good shape as we have reached the half way point with 55% remaining.

I have started the budget process for next year. We are looking into some additional programming, as we have discussed. As you know, the ED 279 is due by February 2nd, which will give us the state funding levels. At this point I have been told that the report may come out as late as May due to issues and the change-over at the state. I would be very hesitant to try to present a final budget without this information. We can still work on the particulars of the budget and have the budget well-constructed prior to receiving the ED 279. I will base all of our information on last year's funding level, unless we begin to get a prediction of the new funding level.

I have been busy with several trips to help the international students and the TOEFL testing colleges require. I will be attending the Superintendent's Winter Convocation on Thursday and Friday this week.

Board Discussion:

Warren Steward suggested that if a Board Member cannot make a committee meeting, Michael Jewers, as Board Chair, will be a substitute in order to stop the delay of meetings. The Board agreed to the plan.

XIII. Adjournment

Meeting adjourned at 6:01 PM.

Motion by: Warren Steward

Seconded by: Richard Angotti

Voted: 4 – Yes 0 - No 0 – Abs

Upcoming Meetings:

Tuesday, January 29, 2019, Warrant Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Tuesday, February 12, 2019, Regular Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Tuesday, February 26, 2019, Warrant Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Respectfully submitted,

Francis N. Boynton
Superintendent of Schools