

**MILLINOCKET SCHOOL COMMITTEE REGULAR MEETING  
STEARNS JUNIOR/SENIOR HIGH SCHOOL CONFERENCE ROOM  
TUESDAY, JANUARY 14, 2020  
4:30 PM**

Richard Angotti, Jr.	Present
Hilary Emery	Present
Kevin Gregory	Present
Peter Jamieson	Present
Warren Steward	Present
Francis Boynton, Superintendent	Present
Makayla Pepper, Student Representative	Excused

**I. Call to Order**

The meeting was called to order at 4:30 PM by Warren Steward, Chairperson.

**II. Adjustments to the Agenda**

The Superintendent distributed a flyer regarding an Underground Railroad activity that Granite Street is participating in as part of the curriculum for Black History Month. There has been some misinformation regarding it, so he wanted to present it to the Board with the correct information.

**III. Public Comment**

None

**IV. Approval of Minutes**

**Motion:** To approve the minutes of the School Board Meetings December 4 and December 17, 2019, barring any errors or omissions.

**Motioned by:** Richard Angotti

**Seconded by:** Peter Jamieson

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**V. Payroll Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant #20-13A in the amount of \$1,259.85 on December 17, 2019, #20-14 in the amount of \$147,756.16 on January 2, 2020, and #20-15 in the amount of \$143,736.34 on January 16, 2020.

**Motioned by:** Richard Angotti

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VI. Payable Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #20-20 in the amount of \$130,609.99 on January 2, 2020, and #20-21 in the amount of \$44,437.83 and #20-22 in the amount of \$55,350.39 on January 16, 2020.

**Motioned by:** Richard Angotti

**Seconded by:** Peter Jamieson

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VII. First Reading of Policies**

AC – Nondiscrimination/Equal Opportunity and Affirmative Action (Revised)  
ACAA-R – Student Discrimination and Harassment Complaint Procedure (Revised)  
ACAB – Harassment and Sexual Harassment of School Employees (New)  
ACAB-R – Employee Discrimination and Harassment Complaint Procedure ((New)  
ACAD – Hazing (Revised)  
BEDH – Public Participation at Board Meetings (Revised)  
EEAEA – Student Transportation Employee Requirements, Training and Responsibilities (New)  
EHB – Record Management (New)  
GBEBB – Staff Conduct with Students (Revised)  
GBJC – Retention of Application Materials (New)  
GCFB – Recruiting and Hiring of Administrative Staff (Revised)  
GCFB-R – Recruiting and Hiring Administrative Staff Procedures (Revised)  
GCG – Substitute and Tutor Pay (Revised)  
GCGA – Substitute Teachers and Educational Specialists (New)  
JEA – Compulsory Attendance (Revised)  
JEAA – Student Attendance/Student Absences and Tardiness (New)  
JHB – Truancy (Revised)  
JICK – Bullying (Revised)  
JICK-R – Bullying – Administrative Procedure (Revised)  
JL – Student Wellness (Revised)  
JLCB – Immunization of Students (Revised)  
JLCC – Communicable/Infectious Diseases (Revised)

JLFA – Child Sexual Abuse Prevention and Response (New)  
KHB – Advertising in the Schools (Revised)  
KLG – Relations with Law Enforcement Authorities (New)  
KLG-R – Relations with Law Enforcement Authorities Administrative Procedure (New)

**Motion:** To approve the first reading of the listed policies.

**Motioned by:** Hilary Emery      **Seconded by:** Kevin Gregory

**Board Discussion:**

The Negotiations Committee was in complete agreement regarding the new and revised policies.

**Voted:** 5 - Yes      0 - No      0 - Abs

**VIII. Review of Procedure (informational)**

PROCEDURE Addressing Reports of Dangerous Students and Report Form (New)

**Board Discussion:**

The Superintendent will work with the staff regarding this new procedure

**IX. Department Reports**

**Makayla Pepper, Senior Student Representative:**

The peer counselors had a bake sale at the craft fair

The juniors sold walking tacos

The French club sold quiche

The student council sold candy grams the week before Christmas break

The school had a door decorating contest.

- Mrs Stevens 6th grade homeroom won for middle school
- Mr Brown's 12th grade home room won for high school

Student council is planning the Winter Formal for both high school and middle school on Saturday, January 18.

**Sharon Daring, Food Service Manager:**

Report of time:

Completed 12/2-13/2019: 8.2 days/190 for a total of 84.39/190

Completed 12/16-20/2019: 4.97 days/190 for a total of 89.36/190

Completed 01/02-10/2020: 7.73 days/190 for a total of 97.09/190

We replaced the evaporator in our walk-in freezer on 12/31/19.

All our employees, except Jessica who is still out due to health issues, and our substitutes are doing a great job feeding the students healthy meals!

### **Cody Clinton, Technology Coordinator:**

Our primary server completely failed over the winter break. Luckily we had already been working on upgrading our main servers as they were showing signs of aging and failure. After failing, I had discovered that the backup files for the server were located on the server itself that had suffered the catastrophic failure. I was, at the end of a pre-Christmas “all-nighter” able to have our internet connections, wired and wireless internet connections, IP address distributions, Global security policies, Active Directory services, and domain control services transferred and functional onto the secondary Domain Control Unit that I had setup earlier in the school year. Once that had been completed I was able to setup the new server machine and have it take the place of the DC1, the fallen server. The Server project is not completed, and will most likely not be completed until the summer break, but The Great Server Crash of 2019 did provide us the opportunity to get the new server machine installed and running!

Our new Backup server and our primary internet hardware is now mounted in a rack in the server room, instead of lying roughshod upon a shelf, and the Backup server is in place with new backup schedules setup on servers, and Central Office Computers.

All of our main physical servers have been updated from Windows Server 2008 R2 operating systems to Windows Server 2012 R2, which is the first step to migrating them to the new physical machines, which will run Windows Server 2019. There is no direct upgrade path, so in order to prevent us from having to rebuild all of our infrastructure, we are upgrading from 2008R2, to 2012R2, then to 2016 Standard, then to 2016 Datacenter, and finally for the Stearns machines to Windows Server 2019. The Granite Servers upgrade chain terminates at Server 2016 due to hardware constraints.

In addition to the DC1 Server, the new DC5 server is installed and setup at Granite. It is fully functional and will be able to take the full network load off of the old machine by Spring break.

The final piece of major news, is that I was able to track down the leases and licenses for our WiFi networks Virtual Controller, the piece of software that we had lost access to which controls all of the networking and setup and configurations of the Granite St WiFi network. This virtual machine is now setup and running on the new DC5 server, and after a brief one and a half day conference call to fix the connectivity and settings, our Granite Street WiFi network is back under our control and running much more smoothly. Now that we are able to properly monitor and adjust the Access Points, our network connectivity should be vastly improved.

### **Louis DiFrederico, Facilities Director:**

With the winter season upon us and the winter sports season in full swing the last 2 months have been very busy ones. I am also including in this report the re-finishing of the gym floor which was completed at the end of November just before basketball season started.

The task annual task of re-finishing the hardwood gym floor is done for two primary reasons, one is to protect the \$140,000 hardwood and the second is to provide a slip resistant coating that protects athletes and helps reduce injuries. The glossy shine is a great side benefit of the process! To date we are one of the very few schools left that still perform this work in-house. I have received quotes to contract this job out with the lowest starting at \$0.75 per sqft times our 13,500sqft gym works out to just over \$10,000. Myself and the custodial staff perform this process which takes about 3 days of abrading the floor and 2 days of applying finish. We work days, nights and the weekend to accomplish this each November just before the season begins. Performing this work ourselves provides for greater quality control and at a cost of just over \$4,000 in materials, represents about a \$6,000 savings to the School.

The new commercial snow blower was installed on the tractor by Greenway Equipment in Bangor and has been a great improvement over the previous 10yr old blower that it replaced. We have also received the Z-track lawn mower that was ordered several months ago and will be put to good use in the mowing of the 27plus acres of athletic fields and land that the school department is responsible for maintaining during the summer months.

Snow removal around both schools has occupied much time. The day custodians and myself have had to clear greater amounts of the school grounds than we have in the past. Typically the public works department plows all the major parking lot areas however for various reasons this has fallen upon us on several occasions this winter.

I am also currently in the process of rebuilding the ignition system and fuel system of our 1979 clark forklift which died a sputtering death this fall while unloading supplies. I am no expert but have worked on this antique machine to keep it going for over 20 years now and am pretty confident I can get it back in operation. This is another key piece of equipment we use often.

We have been working for many months in both buildings to change out our emergency exit lighting to the newer and more efficient led lights. These newer units are more cost effective to buy than were just the batteries for our old incandescent lights. The process has been completed and we are in compliance with life safety codes at both schools.

I have also installed the wiring and controls to allow for card swipe electronic access the team room outside door. This will be tied into our main access control system which allows coaches access to just the gym areas needed and eliminating keys to other parts of the building.

In the last month I have had to re-build 4 of the classroom uni-vent heaters. This process involves removing the blower cage and changing the bearings, replacing the motor, belts and wiring harness. These units are 47 years old and most parts are no longer available. Half of the building was upgraded to new units when we did the Boiler Project however there are still 20+ old units left that are long past their working lifespan.

We are currently in the process of upgrading our DDC heating controls in both buildings. I have been working with Honeywell on initial setup of the new ip based N4 Heating Software and we are scheduled to change out the controllers at Granite in the next 2 weeks. We will then move on to the high school where we are currently working out the server and network pieces of the project.

As for fuel use we are currently right on track for a normal average yearly consumption. A colder than average fall has been balanced out by a milder December and January and so far no below zero conditions has greatly helped keep fuel use on track.

**Joshua McNaughton, PreK-5 Assistant Principal:**

Enrollment: 222

**NWEA:** Winter NWEA assessments will begin on Tuesday, January 21st and are scheduled to be completed during the week of February 3rd.

**Dental Clinic:** Katahdin Valley Health Center will host a dental clinic for Granite students on January 23rd. To ensure all students receive the care they deserve, additional clinic dates will be added as needed.

**Granite becomes a CSI School:** Through Maine's Model of School Support, Granite has been identified as a tier 3 comprehensive support and intervention school for absenteeism, ELA and math achievement scores (SY 18-19 MEA data). This model of school support provides Granite Street with funds to thoroughly investigate school data and develop plans to implement changes to improve scores. This model of school support is a newer updated rendition of the old CIPS program in which Granite participated in 2018 and prior years.

**Play and Grow Groups:** Exciting news! As the recipients of a recent B3 Grant extension, Granite Street Elementary School will be able to continue their Play and Learning Groups. Under the direction of Pre-Kindergarten teachers Ms. Fiske and Ms. McNally, groups will focus on: developing children's speech, at-home activities to promote expressive language, literacy, fine and gross motor control, self-care, and preparing children to start pre-kindergarten in the fall.

Take-home learning materials will be provided to all participants. Come join the fun!

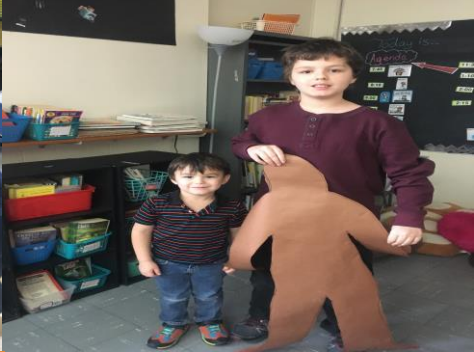
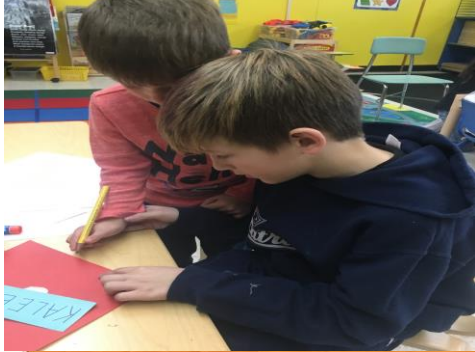
Program Dates: January 15th, February 12th, March 18th, April 15th, and May 20th.

Times: 2:30-3:30

Location: Granite Street Elementary School

**DARE:** Our 5th-grade students will have DARE on Tuesdays from January 7th through April 14th. Graduation has been scheduled for May 28th.

**Holiday Assembly and Activities Pictures:**



**Beth Peavey, 6-12 Assistant Principal/Athletic Director:**

The Football season wrapped up with the LTC banquet and awards. Our coaches and team are to be commended.

The Minutemen team received the:

**LTC Sportsmanship Award for Class D – Voted on by the Officials**

Two of our players also received scholarships for their integral roles on the team, sportsmanship, and academic achievements. These two were the only scholarships awarded at the banquet, and both went to one of our students!

## **Ken Libbey Memorial Scholarship (\$1,000) – JJ Cox**

## **Silvernail Scholarship (\$5,000) – Bennett Dunstan**

We should all be proud of this team, the coaches, as well as JJ and Bennett for all of their hard work.

I am in the process of coordinating a time that the team and most of the coaches can be present for a picture with the banner. After that, the banner will be hung in the gym.

Basketball season is in full swing. The girls team remains undefeated with an 11-0 record and the boys have a 6-3 record. Katherine Alley made her 1000th point on December 28, 2019 at the Cross Insurance Center for the Maine Basketball Hall of Fame tournament. This is a wonderful accomplishment for Katherine.

## **X. Superintendent's Report**

Report of time:

Completed through June 30, 2015, 260/210

Completed Work days July 1, 2015 to June 30, 261/210

Work days July 1, 2016 to June 30, 2017 293/210

Work Days July 1, 2017 to June 30, 2018: 263/220

Work Days July 1, 2018 to June 30, 2019 267/220

Work days July 1, 2019 to present 139/220

Vacation days remaining: 30/30

We have started the process for sub committees. Policy has met once and Negotiations has met two times. We should be able to move into negotiations with staff shortly. The other subcommittees will be scheduled in the near future.

We have started the budget process early. I have asked for Department budgets by February 14. We should get preliminary numbers from the state in early February, but as always this is not definite.

We continue to work on several special education referrals and have had some additional transfers at both buildings.

I will be attending the Superintendent Convocation in Portland on the 16<sup>th</sup> and 17<sup>th</sup> of January. This is an important meeting that may give us a perspective on the budget from the state, and an opportunity to meet with the Commissioner of Education.

I have had a major breakdown with my desktop computer and have lost much of the information on it. Cody did a good job recovering some files, but many will have to be redeveloped. Basically, much of my 6 years of files are gone.

The Summit Stone Project has been with us now for a period of time. It will be leaving the library on the 18<sup>th</sup> of January. We have appreciated being a part of this project and look for a return again in the future.

We finally have hung the beautiful painting of the former Stearns High School in the library. We found significant space for the painting and were able to put it on display. It has been in my offices for several years looking for a home.



I am working with the other superintendents on the COPS grant to hire the consultant. Hopefully this will be completed by the Board meeting. We should start to get some of the repairs shortly through the grant.

At this point we have two snow days remaining in our calendar, with the Thursday and Friday of the last week of school still available to us. If we needed a fifth day I might request that the March workshop be converted into a student day. This would theoretically give us a total of five remaining days, which hopefully we will not need. I will keep you posted on the needs as the snow season continues.

All of our students have returned safely from China at this point. Three students elected to return for the holiday and some special testing in China. We have some students who may interview in another country for education. We are working with them.

I hope you all had a great holiday season.

**5:00 PM**

**XI. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(B) student discipline**

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(B) student discipline including Beth Peavey.

**Motioned by:** Kevin Gregory

**Seconded by:** Richard Angotti

**Board Discussion:**

The executive sessions will be held in the Superintendent's Office for the sake of privacy and confidentiality.

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 5:00 PM    **Time Out:** 6:10 PM

**Result of executive session:**

**Motion:** To expel Student A and authorize the Superintendent to develop a re-entry plan and appear before the Board prior to re-entry.

**Motioned by:** Richard Angotti

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**6:00 PM**

**XII. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(B) student discipline**

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(B) student discipline including Beth Peavey.

**Motioned by:** Richard Angotti

**Seconded by:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 6:12 PM    **Time Out:** 6:32 PM

**Result of executive session:**

**Motion:** Authorize the Superintendent to re-enter Student B and report progress to the Board.

**Motioned by:** Kevin Gregory

**Seconded by:** Richard Angotti

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**XIII. Adjournment**

Meeting adjourned at 6:33 PM.

**Motion by:** Kevin Gregory

**Seconded by:** Peter Jamieson

**Voted:** 5 – Yes      0 - No      0 - Abs

**UPCOMING MEETINGS:**

Thursday, January 23, 2020, Negotiations Committee Meeting with the Association at 4:00 PM in the Superintendent's Office.

Tuesday, January 28, 2020, Warrant Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Wednesday, January 29, 2020, Building & Grounds Committee Meeting at 3:00 PM in the Superintendent's Office.

Tuesday, February 11, 2020, Regular Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Tuesday, February 25, 2020, Warrant Meeting at 4:30 PM in the Stearns Junior/Senior High School conference room.

Respectfully submitted,

Francis N. Boynton  
Superintendent of Schools