

MILLINOCKET SCHOOL COMMITTEE REGULAR MEETING  
STEARNS JUNIOR-SENIOR HIGH SCHOOL CONFERENCE ROOM  
TUESDAY, DECEMBER 6, 2016

<b>Jeffrey Gordon</b>	<b>Present</b>
<b>Kevin Gregory</b>	<b>Present</b>
<b>Michael Jewers, Chair</b>	<b>Present</b>
<b>Margaret Manzo</b>	<b>Present</b>
<b>Warren Steward</b>	<b>Present</b>
<b>Francis Boynton, Superintendent</b>	<b>Present</b>
<b>Fredericka Hibbs, Student Representative</b>	<b>Present</b>

**I. Call to Order**

The meeting was called to order at 4:00 PM by Francis Boynton, Superintendent of Schools.

**II. Adjustments to the Agenda**

Add Xa. To see if the Board will authorize the Superintendent to hire positions upon consultation with the School Board Chair and bring the candidate before the Board at the next scheduled meeting.

**III. Election of Chair and Vice Chair**

**Nominations of Board Chair:**

Names:

Michael Jewers

Nominated By:

Margaret Manzo

**Motion:** To cease nominations for Board Chair.

**Motioned By:** Warren Steward

**Seconded:** Margaret Manzo

**Board Discussion:**

None

**Voted:** 4 - Yes      0 - No      1 - Abs (Michael Jewers)

**Motion:** To elect Michael Jewers as Board Chair

**Board Discussion:**

None

**Motioned By:** Warren Steward

**Seconded:** Margaret Manzo

**Voted:** 4 - Yes      0 - No      1 - Abs (Michael Jewers)

**Nomination of Board Vice-Chair:**

Names:  
Warren Steward

Nominated By:  
Jeffrey Gordon

**Motion:** To cease nominations for Board Vice-Chair.

**Motioned By:** Margaret Manzo      **Seconded:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 4 - Yes      0 - No      1 - Abs (Warren Steward)

**Motion:** To elect Warren Steward as Board Vice Chair

**Motioned By:** Margaret Manzo      **Seconded:** Kevin Gregory

**Board Discussion:**

None

**Voted:** 4 - Yes      0 - No      1 - Abs (Warren Steward)

**IV. Public Comment**

None

**V. Approval of Minutes**

**Motion:** To approve the minutes of the School Board Meetings November 8, 2016, barring any errors or omissions.

**Motion by:** Jeffrey Gordon      **Seconded by:** Warren Steward

**Board Discussion:**

None

**Vote:** 5 – Yes      0 – No      0 – Abs

**VI. Payroll Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant #17-12 in the amount of \$147,806.43 on December 8, 2016.

**Motioned by:** Jeffrey Gordon      **Seconded by:** Warren Steward

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VII. Payable Warrant**

**Motion:** It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant #17-17 in the amount of \$120,708.88 and #17-18 in the amount of \$999.01 on December 8, 2016.

**Motioned by:** Jeffrey Gordon      **Seconded by:** Margaret Manzo

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**VIII. To see if the Board will allow the Student Representative to have a recorded opinion in the minutes.**

**Motion:** To allow the Student Representative to have a recorded opinion in the School Board minutes.

**Motioned by:** Jeffrey Gordon      **Seconded by:** Warren Steward

**Board Discussion:**

Discussion regarding opinion recorded under Board Discussion and recorded with the actual vote. While the Student Representatives opinion is encouraged and important to Board decisions, the Board felt they didn't want to put a student in a difficult position of registering a formal opinion under the voting section. The Student Representative agreed with their decision.

Motion rescinded by Jeffrey Gordon and the second was rescinded by Warren Steward.

**IX. To see if the Board will approve the Superintendent’s appointment of extra and co-curricular staff**

**Motion:** To approve the Superintendent’s appointment of the following extra-curricular stipend positions, with the School Board Chair recommendation for the Superintendent as the Boys JV Basketball Coach position.

<u>Individual</u>	<u>Position</u>	<u>Year</u>	<u>Step</u>	<u>Stipend</u>
Francis Boynton	Boys JV Basketball Coach	1	2	\$1,800
Nick Cullen	Interim Athletic Director			\$50 per school day

**Motioned by:** Warren Steward      **Seconded by:** Jeffrey Gordon

**Board Discussion:**

Discussion regarding Superintendents many responsibilities. There were no candidates for the coaching position, so the Superintendent took it on so the program could continue. He appreciates the opportunity to interact with students he doesn’t normally interact with and it is going well.

**Voted:** 5 - Yes      0 - No      0 - Abs

**X. To see if the Board will approve cooperative tennis with Schenck High School**

**Motion:** To approve cooperative tennis with Schenck High School and pay a fee of \$150 per participant with parents responsible for transportation.

**Board Discussion:**

The Board agreed to table this discussion until the Cooperative Athletic Board has an opportunity to meet and discuss the details. They will return to the Board with information.

**Xa. To see if the Board will authorize the Superintendent to hire positions upon consultation with the School Board Chair and bring the candidate before the Board at the next scheduled meeting.**

**Motion:** To authorize the Superintendent to hire positions upon consultation with the School Board Chair and bring the candidate before the Board at the next scheduled meeting.

**Motioned by:** Kevin Gregory      **Seconded by:** Jeffrey Gordon

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

## **XI. Appointment of Board Committees**

**Budget & Finance Committee (2 or complete Board):** *Complete Board*

**Buildings & Grounds Committee (2):** *Jeffrey Gordon & Warren Steward*

**Bullying Committee (2):** *Margaret Manzo & Warren Steward*

**Cooperative Athletic Board (with Schenck) (2):** *Jeffrey Gordon & Kevin Gregory*

**Drop-Out Committee (1):** *Margaret Manzo*

**International Student Committee (1):** *Jeffrey Gordon*

~~**MELMAC Committee (1):** No grant at this time~~

**Negotiations Committee (2):** *Michael Jewers & Jeffrey Gordon*

**Policy Committee (2):** *Jeffrey Gordon & Warren Steward*

**Region III Committee (5 allowed):** *Complete Board*

**Technology Committee (1):** *Warren Steward*

**TIF4 Committee (1):** *Kevin Gregory*

## **XII. Discussion of Fall Conference**

### **Board Discussion:**

Board members shared information from the clinics they attended at the 43<sup>rd</sup> Annual Fall Conference.

The Superintendent relayed that he hopes the Student Representative is able to attend in future years.

## **XIII. Student Representative Report**

None

### **Board Discussion:**

As a note, the Peer Counselors have asked Kevin Gregory to help with an auction fundraiser this March, and he agreed with the help of Warren Steward.

#### **XIV. Administrative Reports**

##### **Pre-K – 12 Principal Deborah Levesque reported:**

Parent/Teacher conferences were held at the Stearns building on November 19. Percentages of attendance by parents were very low. Grade 6 - 66%, Grades 7-8 - 14%, Grades 9-12 - 11%. As a building we will be looking at ways to increase this or maybe a different format to get parents into the school. Granite Street will hold their conferences on the afternoon and evening of December 8.

Some staff will be participating in CPI (Crisis Prevention Intervention) training next week. Lori Lincoln is Millinocket's trained trainer. The training includes strategies to prevent situations from becoming a serious situation as well as techniques for dealing with people who may be in a dangerous crisis mode. Special education teachers, ed techs, preK staff, and others who may be put in situations like this are the ones who will attend the training.

On December 9, there will be a workshop day for all school personnel. Some will participate in CPI training and the rest of the staff will hear a presentation about effective strategies to work with students who are experiencing adverse childhood experiences and trauma. These include poverty, family situations, abuse, etc. The rest of the day will be used to continue the curriculum work from this fall.

MEA results for science, math, and ELA will be released to the public on December 7. The results will be reported by district and school. Staff will be viewing and analyzing the scores during upcoming staff meetings. We can compare ourselves to the state averages but it will not be reasonable to compare previous year scores to these ones. The testing measures have changed two years in a row. The upcoming testing in spring 2017 will be comparable to spring 2016. I will present the scores at a future board meeting.

The basketball teams are formed and games have begun. Performing Arts Show Choir and One Act Play practices have also started. The Performing Arts Boosters will be sponsoring a spaghetti supper and show on Friday, December 9, starting at 4:00 (in conjunction with the Marathon event being held in our community).

Christmas dances for Junior High and High School students will be held on Saturday December 17 each in one side of the gym. We did this last year and it worked out well.

##### **Board Discussion:**

Jeffrey Gordon relayed some suggestions for increasing attendance at the Parent Teacher Conferences.

##### **Facilities Director Louie DiFrederico reported:**

##### **Board Discussion:**

None

## **XV. Superintendent's Report**

Report of time:

Completed through June 30, 2015 with scheduled workshops 260/210

Completed Work days July 1, 2015 to June 30, 261/210

Work days July 1, 2016 to present: 125/210

Vacation days remaining: 30/30

Sick Days remaining: 20.5/20

In the absence of the Assistant Principal we have kept quite busy. I appreciate the extra effort on the part of Principal Levesque to maintain the standards we hold. The staff has also cooperated very well. We have interviewed for the position and should have a recommendation shortly. We are doing our best to take the time necessary to make the best decision.

Unfortunately, the loss of the Assistant Principal has limited our ability to attend some of our meetings at the county, region, and state levels. We will correct this as soon as possible. I also appreciate Nick Cullen's efforts as the acting AD for our athletic program. He has stepped up and filled the gap.

I have reviewed the preliminary audit report. The report looks good. As typical, there were a couple of minor suggestions presented by the auditor, to which we have already adjusted.

As you are aware, 3 transformers on the pole near the softball field were damaged (destroyed) in the recent wind storm. We have also noted significant deterioration in the poles going down to the field. No PCB's were detected in the transformers. We are working on the insurance process for replacement, and will come to you with a recommendation as soon as we know what the coverage will be.

Just a note that we have a schedule change because of safety factors regarding the Marathon. There will be no school on Friday December 9, 2016.

With regard to the supervision of the libraries, I have a regularly scheduled meeting with each librarian on Wednesdays at 10:30, and meet with them separately on alternating weeks. We have managed to have good discussions and have been able to work with expectations and processes for the libraries. I appreciate the cooperation I have received from them.

Our international account has received more than \$203,000 to date with several thousand dollars left to be collected. We have arranged for the first payment of \$100,000 to be sent to the Town toward the \$200,000, which is part of the school revenues. Once we have collected the remaining amounts from the international schools, rectified our expenses to date, and plan out our remaining costs for the year we should be able to send the remaining amount to the Town and retain sufficient funds to operate the summer camps. We have had interest from several schools in the summer camps.

I received a request from the Town Attorney regarding the Student Activity checkbook accounts and the authorization for them. The research is taking a bit of time since the accounts have been in existence since the 1960's or earlier.

I will also note that I had a successful trip to China in October, and I am planning the April trip, which may extend a little longer than trips in the past due to a request for more of my time from the schools in China.

**Board Discussion:**

None

**5:00**

**XVI. To see if the Board will enter into executive session pursuant to 1 MRSA § 405(6)(B) Student Discipline**

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(B) Student Discipline including Deborah Levesque

**Motioned by:** Warren Steward      **Seconded by:** Jeffrey Gordon

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 5:05 PM      **Time Out:** 5:55 PM

**Result of executive session:**

**Motion:** To suspend student A for up to ten days, pending enrollment at another school.

**Motioned by:** Jeffrey Gordon      **Seconded by:** Margaret Manzo

**Board Discussion:**

None

**Voted:** 3 - Yes      2 - No (Kevin Gregory & Warren Steward)      0 – Abs

**5:30**

**XVII. To see if the Board will enter into executive session pursuant to 1 MRSA § 405(6)(B) Student Discipline**

**Motion:** To enter into executive session pursuant to 1 MRSA § 405(6)(B) Student Discipline including Deborah Levesque

**Motioned by:** Jeffrey Gordon      **Seconded by:** Kevin Gregory



**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**Time In:** 5:58 PM    **Time Out:** 7:05 PM

**Result of executive session:**

**Motion:** To suspend student B for up to 60 school days and authorize the Superintendent to develop a re-entry plan.

**Motioned by:** Jeffrey Gordon

**Seconded by:** Warren Steward

**Board Discussion:**

None

**Voted:** 5 - Yes      0 - No      0 - Abs

**XVIII. Adjournment**

Meeting adjourned at 7:06 PM.

**Motion by:** Jeffrey Gordon

**Seconded by:** Margaret Manzo

**Voted:** 5 - Yes      0 - No      0 - Abs

**Upcoming Meetings:**

Tuesday, December 20 – Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Tuesday, January 3 – Regular Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Tuesday, January 17 – Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Tuesday, January 31 – Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Respectfully submitted,

Francis N. Boynton  
Superintendent of Schools