

**MILLINOCKET SCHOOL COMMITTEE REGULAR MEETING
STEARNS JUNIOR-SENIOR HIGH SCHOOL CONFERENCE ROOM
TUESDAY, DECEMBER 5, 2017
4:30 PM**

Richard Angotti, Jr.	Present
Michael Crowley	Present
Jeffrey Gordon	Present
Michael Jewers	Present
Warren Steward	Present
Francis Boynton, Superintendent	Present

I. Call to Order

The meeting was called to order at 4:30 PM by Michael B. Jewers, Chairperson.

II. Adjustments to the Agenda

Via. Discussion of an invitation to bid for a school truck.

III. Public Comment

None

IV. Payroll Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payroll Warrant #18-12 in the amount of \$153,861.63 on December 7, 2017.

Motioned by: Richard Angotti **Seconded by:** Jeffrey Gordon

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 – Abs

V. Payable Warrant

Motion: It was moved to direct the Superintendent of Schools to authorize payment by the Town Treasurer to each party listed herein, the sum set against each name contained in School Payable Warrant # 18-20 in the amount of \$129,552.19 on December 7, 2017.

Motioned by: Jeffrey Gordon **Seconded by:** Richard Angotti

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

VI. Approval of Minutes

Motion: To approve the minutes of the School Board Meetings November 7 and November 21, 2017, barring any errors or omissions.

Motioned by: Jeffrey Gordon **Seconded by:** Warren Steward

Board Discussion:

Mr. Angotti noted that the Committee List in the November 21, 2017, minutes had (1) beside it for Technology Committee, while there are two names listed. The minutes were approved with that correction.

Voted: 5 - Yes 0 - No 0 - Abs

VIa. Discussion of an invitation to bid for a school truck.

Motion: To authorize the Superintendent to put out an invitation to bid for a school truck, with a minimum of 3 bids.

Motioned by: Michael Crowley **Seconded by:** Richard Angotti

Board Discussion:

The Superintendent relayed that the truck is unable to be inspected. Employees have been using their personal vehicles, and they have incurred dents and wear and tear. The truck is used for snow removal, hauling items to the athletic fields, hauling kayaks to the Togue Pond, trips to Bangor for supplies, etc. There are funds in the maintenance budget to cover a truck purchase. The Town Council will also be made aware of the purchase.

Voted: 5 - Yes 0 - No 0 - Abs

VII. Administrative Reports

PreK-5 Assistant Principal Deborah Levesque reported:

Staff at Granite have completed their professional goals and Student Learning Objective plans for the school year 2017-18. This process is familiar for most since we just completed the 5 year process of participating in the TIF grant. I am in the process of scheduling formal observations for new staff which is a requirement of the Department of Education. Other teachers will be formally evaluated on a 3 year rotating basis. I will also be doing walk-throughs in order to visit all classrooms on a regular basis.

Granite Street staff will have Parent/Teacher Conferences on Thursday December 7, from 12-7pm. We anticipate a large turnout, which will be reported next month.

The school will have an assembly Thursday December 7, where we will be presented with a monetary amount from Uncle Ben's Beginner program. It is intended to inspire healthy eating habits as students learn how to read and write. We are pleased to be the recipient of this award. The assembly will be followed by the annual lighting of the Christmas wreath coordinated by the Recreation Department.

Several service learning events will take place this month. Grades 1 and 2 will be caroling at Stearns Assisted Living Center and the Katahdin Nursing Home. Grade 5 students will be setting up the Christmas store for our children. Each child at Granite Street School will be able to purchase a gift for a special person. Grade 5 students assist with setting this up and helping the students wrap the gifts. It is always a special time for everyone and the money collected will be donated to a worthy cause.

The Attendance Team at Granite has started identifying students who have missed a considerable amount of school so far this year. Teachers will be making a phone call home when a student reaches 3 days absent and 6 day absent. The goal is to connect with the parent and talk about how the child is missed at school. The teacher will share something that the child is good at and say that they hope to see him/her at school tomorrow. We are in hopes that this will help send the message that school is important and that we want them at school to learn. There will be a table set up in the lobby at school during Parent/Teacher Conferences to help promote the concept of regular attendance.

Board Discussion:

Attendance data will be shared with the Board.

6-12 Assistant Principal/Athletic Director Christopher Gosselin reported:

Board Discussion:

Basketball is underway and the new finish on the gym floor looks great. The first girl's and boy's home games are on the 14th.

We have been making preparations for Marathon weekend by addressing security, floor coverings, etc.

Teacher evaluations are taking place.

A special education teacher set up a "Giving Room", which includes donated lightly used items, such as clothing, coats, notebooks, and backpacks. This is free to our students, and it has been well-used and well-received.

The staff will be giving input on a cell phone policy during Thursday's early release day.

Facilities Director Louis DiFrederico reported:

The month of November was indeed very busy starting with the refinishing of the Stearns gym floor. This year marked the beginning of the move away from using the traditional urethane varnish type finish to the newer, safer and more durable catalyzed water-based finish that has become today's standard for sports floors. The benefits of the new finish include being tougher and more scratch resistant with increased slip resistance, resulting in fewer injuries, as well as having very little odor when applied vs. having to use respirators while applying varnish. The non-yellowing properties of the water-based finish result in the painted lines and colors on the floor staying true and not darkening over time resulting in the entire floor staying lighter and brighter longer. Of note, we are one of only a handful of schools left in the state that actually refinish their sports floor in house. We have received quotes ranging from \$7,500 to \$9,000 to do just a scrub and recoat of our 13,500 sq. ft. gym. We have always refinished our gym utilizing custodial staff and with just the cost of materials we get a better quality job done for approximately \$2,000.

In preparation for winter, all of the fields and equipment underwent their fall maintenance, as well as the winterization and draining of pipes in the concessions building.

At Stearns, we were also able to make repairs to the roof soffit over the auto-bay doors that had blown off during the high winds we have had. Several shingles have also blown off the blue barn, however, we are going to wait until spring and warmer weather to make those repairs.

The Togue Pond facility is ready for winter. The aluminum dock and decking are out of the water as well as 2 trees have been cut that had blown over near the camp and parking area.

We were also able to complete the repairs to the Granite Street roof during the warmer days early in the month. We had two new pieces of the aluminum fascia made to replace the ice mangled ones on the front of the building, and then installed 85 ft. of Firestone Edge Seal to the roof and fascia. The price quote from Bangor Roofing to come up and make this repair was \$3,700, however we were able to purchase the materials online for \$800 and make the repairs ourselves. There are plans to make this repair to the back side of the gym in the spring, as well as where the membrane is starting to tear from the winter ice pressure.

Board Discussion:

We are on track with oil purchase and consumption.

VIII. Superintendent's Report

Superintendent/PreK-12 Principal Francis Boynton reported:

Completed through June 30, 2015 with scheduled workshops 260/210

Completed Work days July 1, 2015 to June 30, 261/210

Work days July 1, 2016 to June 30, 2017 293/210

Work Days July 1, 2017 to present: 112/220

Vacation days remaining: 30/30

We have initiated the process for a new assistant principal/athletic director for the Stearns Junior/Senior High School. I will keep you informed as we proceed.

Sharon Darling, Food Service Manager, and I have been working on the list of kitchen equipment that is needed as a result of the surplus we have in our account. There are many items that we have put off to save money and now we can begin work on that list. We needed to build the surplus to take care of the need.

We had an interesting meeting with state representatives on Monday. The Commissioner was unable to attend. The meeting has generated more conversation among the superintendents and we will meet later this week for some further discussion.

We are preparing to use some Title fund to purchase laptop computers for Granite Street Teachers. They are in need of these units to enhance their ability to serve the students.

The audit report should be finalized shortly. We will be planning the joint meeting with the Council for a date in January.

I have eliminated all activity from the school for the weekend due to the Marathon. With a crowd of 1,800 expected runners, I do not want to take either a security risk or a traffic risk for our students, so we will close school Thursday noon, have a workshop for teachers Thursday afternoon, and eliminate all activities for Friday, Saturday, and Sunday.

Board Discussion:

None

IX. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(D) contract discussion

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(D) contract discussion

Motioned by: Warren Steward

Seconded by: Michael Crowley

Board Discussion:

Meeting moved to the Superintendent's Office.

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:12 PM **Time Out:** 5:20 PM

Result of executive session:

No action as result of executive session.

X. To see if the Board will enter into Executive Session 1 MRSA § 405(6)(A) evaluation of the superintendent

Motion: To enter into executive session pursuant to 1 MRSA § 405(6)(A) evaluation of the superintendent

Motioned by: Michael Crowley

Seconded by: Warren Steward

Board Discussion:

None

Voted: 5 - Yes 0 - No 0 - Abs

Time In: 5:21 PM **Time Out:** 6:10 PM

Result of executive session:

No action as result of executive session.

XI. Adjournment

Meeting adjourned at 6:11 PM.

Motion by: Richard Angotti

Seconded by: Warren Steward

Voted: 5 - Yes 0 - No 0 - Abs

Upcoming Meetings:

Tuesday, December 19 – Warrant Meeting at 4:00 PM in the Stearns Junior-Senior High School conference room

Tuesday, January 2 – Regular Meeting at 4:30 PM in the Stearns Junior-Senior High School conference room

Tuesday, January 16 – Warrant Meeting at 4:30 PM in the Stearns Junior-Senior High School conference room

Tuesday, January 30 – Warrant Meeting at 4:30 PM in the Stearns Junior-Senior High School conference room

Respectfully submitted,

Francis N. Boynton
Superintendent of Schools