

MILLINOCKET SCHOOL DEPARTMENT SCHOOL BOARD POLICY
RELATIONS WITH BOOSTER AND OUTSIDE ORGANIZATIONS

The Millinocket School Department recognizes the role of booster and other outside organization groups in assisting the school department in enriching extra- and co-curricular activities and enabling more students to participate in such activities. For the purpose of this policy, a booster group is a parent and/or community group that is organized for the purpose of providing resources to support a particular sport, group of students, or activity in the school department and to support the school department in recognizing student accomplishment in extra- and co-curricular activities.

Only those booster groups that have been approved by the Board may use the name and or logo of the Millinocket School Department or its schools. The Superintendent may make recommendations to the Board concerning the approval of groups seeking booster status.

In order to be approved as a booster group, a group must meet the following criteria:

- A. The group must be comprised of adults rather than students;
- B. The group is open to the public;
- C. The group officers shall be appointed by the membership on a yearly basis;
- D. The group must abide by all guidelines detailed in “The Millinocket School Department Boosters and Outside Organizations Handbook”.
- E. The group must provide details of the structure of the organization including its purpose and goals, the intended use of funds generated, the names of its officers and its bylaws,
- F. The booster president or designee must make application to the building principal for all uses of school facilities for fund raising projects, in accordance with the Board’s facilities use policy and procedures;
- G. Use of school facilities by the group will comply with all policies and regulations established by the Board and, as applicable, the Maine Principals Association, the Maine Music Association, and other approved associations;

- H. All monies collected or expended for booster group activities will be accounted for through the school's student activity account only. There will be no other bank accounts allowed for any booster groups;
- I. All fundraising activities and expenses must be approved in advanced, according "The Millinocket School Department Boosters and Outside Organizations Handbook";
- J. No fundraising activities will be conducted within the school during school hours by the group;
- K. All funds raised by the group must be used to achieve the stated purposes of the group;
- L. The organization will provide to the Board annually or upon request a complete set of financial records or detailed treasurer's report;
- M. Booster group gifts should enhance activities for both boys and girls. The Board will consider gender equity and budget implications before accepting booster group donations;
- N. Any booster group plan or project that would require expansion, renovation or construction of school facilities or would increase maintenance costs for facilities shall require Board approval;
- O. Any booster group plan to provide awards or recognition to teams or individual students must be approved by the Board before any public announcement is made;
- P. Booster groups will not directly pay coaches or officials, purchase equipment or pay for transportation; and
- Q. Booster groups will not select coaches, assistant coaches or activity advisors or influence the selection of coaches, assistant coaches or activity advisors.

The Board reserves the right to revoke the approval of any booster group if it is found that the group's operations and purposes are inconsistent with Board policies.

Cross Reference: EFE—Competitive Food Sales

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