

**REPORT CARDS/PROGRESS REPORTS**

The Superintendent will be responsible for ensuring the development of a system for communicating information regarding student achievement and academic progress to students and parents. The board will be apprised of any changes. Within this system, grades, proficiency levels, performance notations, narratives, and other forms of reporting should be understandable to parents and should indicate how the student is progressing relative to achievement of the content standards of the Learning Results, as well as achievement in other specific courses or content areas not included in the Learning Results. Distinctions will be made between student achievement toward attainment of the Learning Results, and work ethic and citizenship.

As a component of the system, a report card, depicting achievement, will be issued for each student, at regular intervals, to be reviewed by the student's parent/guardian.

A dual reporting system incorporating traditional grades for some subject areas and standards-based grades for other subjects may be used as we transition towards standards grades for all subjects.

**[NOTE: While a traditional grading system may be more easily understood because of its familiarity, it may not “translate” well to a standards-based environment. It is important to remember that the goal is that each student will demonstrate achievement of the content standards of the Learning Results. There is dissonance if, for example, a student earns a passing grade in the traditional grading system but fails to meet the content standards. A dual reporting system may be helpful as a bridge between traditional grades and other methods of communicating progress or for school systems that want to move from a traditional grading system to a purely standards-based reporting system.]**

Interim progress reports indicating proficiency or deficiency which requires a need for remedial intervention, or improvement in performance will be issued at the midpoint of each term.

The office of the principal with teacher/guidance input, will provide written notification to seniors and their parents by:

1. The end of each ranking period if the student is in jeopardy of not meeting the necessary requirements to receive a diploma and
2. In May if the student no longer qualifies for a high school diploma, because he/she has not met the required standards/credits.

In all other grades, the teacher will meet with the parents of students who may not meet the standards necessary to advance to the next grade. This meeting will occur at mid year to discuss concerns and consider individual program adjustments to help the student succeed.

In May, the office of the principal with teacher/guidance input, will provide written parental and student notification that the student has not met the necessary standards to advance to the next grade. However, opportunities to help the student achieve the standards will be provided, as appropriate, up to the beginning of the next school year.

Cross Reference:   IK – Student Achievement/Evaluation of Student Achievement  
                           IKE – Promotion, Retention and Acceleration  
                           ILA – Student Assessment/Local Assessment System

First Reading:                           11-06-06  
 Second Reading and Adopted:       12-05-06