

**MILLINOCKET SCHOOL BOARD POLICY
REFERRAL TO THE PUPIL EVALUATION TEAM**

It shall be the policy of The Millinocket School Department to maintain a complete individualized education program (“IEP”) for each student who has been identified with a disability and in need of special education services under state and federal special education laws, and who is in attendance at the Millinocket School Department’s public schools. The Millinocket School Department shall develop these IEPs in a manner consistent with the procedural requirements of state and federal special education laws.

Student IEPs shall be reasonably calculated to provide the identified student with educational benefits in the least restrictive educational environment. The Millinocket School Department shall ensure that such IEPs are in effect within 30 days of when a student is first identified as in need of special education services, and in effect no later than the beginning of each school year for subsequent IEPs. All IEPs must be reviewed at least annually, as prescribed by state and federal special education laws.

References: 20 U.S.C. §§1414(d); 34 C.F.R. §300.320 to .324 (2006); Me. Dept’ of Educ. Spec. Ed. Reg. ch. 101, § IX.3 (2015).

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