

BACKGROUND CHECK WAIVER

It is the policy of the Millinocket School Department to conduct criminal background checks on all employees and volunteers. Employment and volunteering within the Millinocket School Department is contingent on the results of such checks. In order to conduct the check, a birthdate is required. Please provide your birthdate, sign the waiver, and return it to Millinocket School Department; Central Office, 199 State Street; P.O. Box 30; Millinocket, ME 04462.

I understand that the above information I have voluntarily provided will be used solely for the purpose of a background check. It will not be used for any other reason until such time as I become a Millinocket School Department employee. If you wish to challenge this, you will be directed to the State Bureau of Investigation at (207) 624-7240 to exercise your "Right to Access and Review" of your criminal history as outlined in Title 16 §620.

Confidentiality Statement:

Confidentiality is a critical part of any school environment.

1. Never discuss any children's progress or personal matters with parents or others, including your own children. Any parent interested in their child's progress must be directed to speak with the classroom teacher privately.
2. Negative comments about staff members, other paraprofessionals, students, or other volunteers are not appropriate.

Purpose of Background check (please check appropriate area):

____ Employment, including substitutes, coaches and advisors

____ Volunteering

____ Classroom

 List Teacher(s) _____

 List Your Student(s) Name(s) _____

____ Athletics – List Sport(s) or Event(s) _____

____ Performing Arts

____ Other – List Specifics _____

Print Clearly:

Full Name: _____ Birthdate: _____

Any Other Name Used (including maiden name): _____

Signature

Date